

Statement of Deficiencies

1103.A.-D.: Critical Incidents and Required Notifications

Not Met

1103.A.-D.: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
 2. serious injury or illness that required medical attention;
 3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
 4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The department and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The department shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the department's Critical Incidents Report Form and shall contain all information requested on the form.

Finding:

1103.A.-D. Based on record review/interview(s): There was no documentation that Child Welfare was not notified within 24 hours of the critical incident of S5 scratching C1 on the neck on 05/03/2019. S1 stated she called Child Welfare, but is not sure of the date or time and is waiting on Child Welfare to contact her back.

1509.A.8.a.&b.: Behavior Management Policy

Not Met

1509.A.8.a.&b.: Behavior Management Policy

Each center shall develop and implement a written behavior management policy describing the methods of behavior guidance and management that shall be used at the center.

The behavior management policy shall prohibit children from being subject to any of the following:

- i. physical or corporal punishment which includes but is not limited to yelling, slapping, spanking, yanking, shaking, pinching, exposure to extreme temperatures or other measures producing physical pain, putting anything in the mouth of a child, requiring a child to exercise, or placing a child in an uncomfortable position.
- ii. verbal abuse, which includes but is not limited to using offensive or profane language, telling a child to "shut up", or making derogatory remarks about children or family members of children in the presence of children;
- iii. the threat of a prohibited action even if there is no intent to follow through with the threat;
- iv. being disciplined by another child;
- v. being bullied by another child;
- vi. being deprived of food or beverages;
- vii. being restrained by devices such as high chairs or feeding tables for disciplinary purposes; and
- viii. having active play time withheld for disciplinary purposes, except timeout may be used during active play time for an infraction incurred during the playtime.

Finding:

1509.A.8.a&b Based on record review/interview: S5 used a prohibited method of discipline on 05/03/2019 as she chased and grabbed C1 by the neck resulting in visible scratches (marks) being left on C1's neck.

1715.A.1.&3.: Staff Records and Personnel Files

Not Met

1715.A.1.&3.: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following:

1. an application or staff information form containing the following information:
 - a. name;
 - b. date of birth;
 - c. home address and phone number;
 - d. training,
 - e. work experience;
 - f. educational background;
 - g. hire date; and
 - h. first day onsite working with children;
3. Upon termination or resignation of employment, the last date of employment and reason for leaving;

Finding:

1715.A.1&3 Based on record review: S2 did not have an application/staff information form to include name, date of birth, home address and phone number, training, work experience, educational background, hire date, first day on-site working with children. S1 indicated S2 was hired through AARP (contract) and did not know that S2 needed all information that an employee of the school. S1 indicated S2 does not work in the classroom with children. Specialist observed S2 serving lunch to the children during lunch time in the school's cafeteria.

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- S5 did not have a termination or the last date of employment and reason for leaving documentation. S1 completed a statement documenting S5's last day during the licensing visit.

1719.A.&B.: Orientation Training

Not Met

1719.A.&B.: A. Within seven calendar days of the first day present at the center, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices.

B. Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention; and
6. CPR and first aid, as applicable.

Finding:

1719 A&B Based on record review: S2 lacked documentation that orientation was received within seven days of the first day present at the center received additional orientation within thirty days of date of hire.

1807.B.: CCCBC-Based Determinations of Eligibility for Volunteers and Staff

Not Met

1807.B.: B. Volunteers and Staff. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each volunteer, staff member, or employee of any kind, and shall have documentation of said determination available at all times for inspection upon request by the Licensing Division.

Finding:

1807.B. Based on record review/interview(s): A CCCBC-based determination of eligibility for child care purposes from the department was not obtained for each S2, S5 and S7, prior to the person being present at the center or performing services.

- S7's date of hire, according to documentation is 10/02/2017. A request for S7's CCCBC was submitted on 02/12/2019. S7's status came back as eligible on 02/14/2019. According to S1, there was no break in S7's employment.

- S5's hire date, according to documentation and staff attendance log, was 02/11/2019. A request for S5's CCCBC was submitted on 04/10/2019. S5's status came back as eligible on 04/23/2019. According to the staff attendance log, S5 has worked in the center from 02/11/2019 to the date of termination, 05/03/2019.

- S2 did not have a documented date of hire. According to staff attendance logs, S2 has worked in the center since August 2019 with no break in service. S2 left premises during the licensing visit at 1:00pm.

1901.C.: End-of-Day Check

Not Met

1901.C.: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

Finding:

1901.C. Based on record review:

The end of day check did not include the time of visual check on the following days: 04/16/2019, 04/23/2019, 04/24/2019, 04/25/2019 and 04/26/2019.