

## Statement of Deficiencies

### 1103.A.-D.: Critical Incidents and Required Notifications

**Not Met**

1103.A.-D.: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
  2. serious injury or illness that required medical attention;
  3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
  4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The department and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The department shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the department's Critical Incidents Report Form and shall contain all information requested on the form.

#### Finding:

1103.A.-D. Based on record review and interview: The early learning center did not make immediate notification to Child Welfare and the licensing department for the following of critical incident involving C1, who was 4 years old. according to S1, O1 sent her a text on 12/4/18, stating C1 alleged his teacher hit him in the mouth and the back with a book. This alleged incident was not documented or reported to the proper agencies.

### 1507.A.: Daily Attendance Records - Children

**Not Met**

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507.A. Based on record review:

The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 19 children were present and 12 children were signed in on the log.