# Statement of Deficiencies

# 1507-A: Daily Attendance Records - Children

1507-A: A daily attendance record for children shall be maintained that shall:

- 1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
- 2. accurately reflect children on the center premises at any given time; and
- 3. be used to sign in and out if a child leaves and returns to the center during the day.

### Finding:

1507-A Based on record review/observations: The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as on 5/24/18, 12 children were present and 13 children were signed in on the log. S2 stated that a child left on the bus this morning and they forgot to sign him out. The daily attendance log for children did not include the time of arrival and departure of each child 23 times and the name of the person to whom the child was released 14 times from 2/1/18 to 5/23/18.

# 1515.A.1: Child Records and Cumulative Files

1515.A.1: A cumulative file shall be maintained on each child that shall include the following records:

- 1. An information form signed and dated by the parent and updated as changes occur, that contains:
- a. name of child, date of birth, sex, date of admission;
- b. name of parents and the home address of both child and parents;
- c. phone numbers where parents may be reached while child is in care;
- d. name and phone number of person to contact in an emergency if parents cannot be located promptly;
- e. name and telephone number of child's physician, if applicable;
- f. name and telephone number of the child's dentist, if applicable;
- g. any special concerns, including but not limited to allergies, chronic illnesses, and any special needs of the child, if applicable;

### Finding:

1515.A.1 Based on record review/interview: S2 could not locate C1's file when requested. S2 will have the mother complete the child master card and paperwork again. S2 fax the paperwork to C1's mother and she filled it out and fax back while Specialist was still in the center.

# 1723-A.-B.: CPR Certification

1723-A.-B.: A - Infant and child CPR - Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in infant and child CPR.

B - Adult CPR - Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in adult CPR.

# Finding:

1723-A&B Based on observation/record review: On May 24, 2018, the Provider did not have documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children or at least four staff on the premises and accessible to children, whichever is less, have current certification in infant and child CPR and adult CPR. 1 of 4 staff had documentation of this certification.

# 1723-C.-D.: Pediatric First Aid

1723-C.-D.:

C. Pediatric First Aid - Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in Pediatric First Aid.

D. Certification - A copy of the certification for each such staff member shall be on-site at all times and available for inspection by the Licensing Division.

# Finding:

1723-C.-D. Based on record review/observation: On May 24, 2018, the Provider did not have documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children or at least four staff on the premises and accessible to children, whichever is less, have current certification in Pediatric First Aid. 1 of 4 staff had documentation of this certification.

Not Met

Not Met

Not Met

# Statement of Deficiencies

# 1725-A.-D.: Medication Management Training

- 1725-A.-D.: A. All staff members who administer medication shall have medication administration training.
- B. Whether administering medication or not, each early learning center shall have at least two staff members trained in medication administration.
- C. Such training shall be completed every two years with an approved Child Care Health Consultant.
- D. A licensed practical nurse (LPN) or registered nurse (RN) with a valid nursing license shall be considered to have medication administration training.

## Finding:

1725-A.-D. Based on record review: S2 did not have at least two staff members trained in medication administration whether the early learning center administers medication or not.

## 1903-E.6: Outdoor - Crawlspaces

1903-E.6: Crawlspaces and mechanical, electrical, or other hazardous equipment shall be made inaccessible to children.

### Finding:

1903-E.6 Based on observations: Crawlspaces and mechanical, electrical, or other hazardous equipment shall be made inaccessible to the children. On 5/24/18 specialist observed on the playground a section of fence loose and leaning against the building that is used to block the crawlspace, making the area accessible to the children. The section was approximately 3 feet wide. S2 stated that sewer workers had recently been out to the center and they did not replace the fence.

Not Met