

Statement of Deficiencies

1503.A.-C.: General Liability Insurance Policy

Not Met

1503.A.-C.: A. A center shall maintain in force at all times current commercial liability insurance for the operation of the center to ensure medical coverage for children in the event of accident or injury.

B. A center is responsible for payment of medical expenses of a child injured while in the center's care.

C. Documentation of commercial liability insurance shall consist of the insurance policy or current binder that includes the name of the early learning center, physical address of the center, name of the insurance company, policy number, period of coverage and explanation of the coverage.

Finding:

1503.A.-C. Based on record review at 2:22 p.m., S1 failed to have required documentation of current commercial liability insurance for the operation of the center to ensure medical coverage for children in the event of accident or injury.

Correction Action Plan: Effective 05/23/2022, S2 stated a reminder will be set 60 days prior to the expiration of coverage, to have the insurance company send current documentation to ensure compliance with this regulation.

1515.A.1.: Child Records and Cumulative Files

Not Met

1515.A.1.: A cumulative file shall be maintained on each child that shall include the following records:

1. An information form signed and dated by the parent and updated as changes occur, that contains:

- a. name of child, date of birth, sex, date of admission;
- b. name of parents and the home address of both child and parents;
- c. phone numbers where parents may be reached while child is in care;
- d. name and phone number of person to contact in an emergency if parents cannot be located promptly;
- e. any special concerns, including but not limited to allergies, chronic illnesses, and any special needs of the child, if applicable;
- f. any special dietary needs, restrictions or food allergies or intolerances, if applicable. See Paragraph 4;

Finding:

1515.A.1. Based on record review at 2:52 p.m., S1 failed to have a child's information form for C1 available for review during the licensing visit.

Correction Action Plan: Effective 05/23/2022, S2 stated children will not be able to "start at the center" until parents complete and return all required documentation to ensure compliance with this regulation.

1515.A.2.: Emergency Medical Treatment

Not Met

1515.A.2.: Written authorization signed and dated by the parent to secure emergency medical treatment;

Finding:

1515.A.2. Based on record review at 2:52 p.m., S1 failed to have a signed and dated parental authorization to secure emergency medical treatment available for review for C1.

Correction Action Plan: Effective 05/23/2022, S2 stated children will not be able to "start at the center" until parents complete and return all required documentation to ensure compliance with this regulation.

1515.A.3.: Releasing of Children

Not Met

1515.A.3.: Written authorization signed and dated by the parent noting the first and last names of individuals to whom the child may be released other than the parents, including any other early learning centers, transportation services, and any person or persons who may remove the child from the center.

- a. The parent may further authorize additional individuals via a text message, fax or email to the center in unplanned situations and follow it with a written authorization.
- b. A child shall never be released to anyone unless authorized in writing by the parent.
- c. Any additions and deletions to the list of authorized individuals shall be signed and dated by the parent.
- d. The center shall verify the identity of the authorized person prior to releasing the child.

Finding:

1515.A.3. Based on record review at 2:52 p.m., S1 failed to have written authorization signed and dated by the parent noting the first and last names of individuals to whom the child may be released other than the parents, including any other early learning centers, transportation services, and any person or persons who may remove the child from the center available for review for C1.

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Correction Action Plan: Effective 05/23/2022, S2 stated children will not be able to "start at the center" until parents complete and return all required documentation to ensure compliance with this regulation.

1711.A.&B.&D.&G.: Child to Staff Ratio

Not Met

1711.A.&B.&D.&G.: A. Child to staff ratios are established to ensure the safety of all children.

- B. Minimum child to staff ratios shall be met at all times.
1. There shall be a minimum of two staff members present at an early learning center when more than four children are present.
 2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- C. The department's form noting required child-to-staff ratios shall be posted in each room included in the center's licensed capacity.
- D. Minimum child-to-staff ratios for type II and type III centers are as follows.

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups? Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages two, three, four and five.
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages five and older.

Finding:

1711.A.&B.&D Based on record review at 1:46 p.m., S1 failed to meet the required child to staff ratio for children of the following ages. On 05/16/2022, documentation indicated S1 and S6 were the only staff on the premises between 6:30 a.m. and 10:00 a.m. with 15 (one infant, three 1-year-old children, four 2-year-old children, six 3-year-old children and one 4-year-old child). S6 stated she was the sole supervisor of the 15 children and S1 was in and out of the kitchen preparing and serving breakfast. S2 arrived at 10:00 a.m. allowing ratio to be met.

Corrective Action Plan: Effective 05/23/2022, S2 stated if there are not enough staff on premises to satisfy ratio, parents will be called to "come and pick their children up" until ratio is met and to ensure compliance with this regulation.

1723.A.&B.: CPR Certification - Infant/Child

Not Met

1723.A.&B.: A. Infant and child CPR. All staff members on the premises of a center and accessible to children shall have current certification in infant and child CPR through training approved by the department.

B. Adult CPR. All staff members on the premises of a center and accessible to children shall have current certification in adult CPR through training approved by the department.
CPR Certification

Finding:

1723.A.&B. Based on record review at 1:06 p.m., S1 failed to have documentation that all staff on the premises and accessible to the children have current certification in infant and child CPR through training approved by the department. Three of four staff on premises had documentation of this certification.

Corrective Action Plan: Effective 05/23/2022, S2 stated all new staff will complete the training within their for 45 days of employment and a reminder will be set three months prior to the expiration of the certification to ensure compliance with this regulation.

1723.C: Pediatric First Aid

Not Met

1723.C: C. All staff members on the premises of a center and accessible to children shall have current certification in pediatric first aid through training approved by the department.

Finding:

1723.C Based on record review at 1:06 p.m., S1 failed to have documentation that all staff on the premises and accessible to the children have current certification in pediatric first aid through training approved by the department. Three of four staff on premises had documentation of this certification.

Statement of Deficiencies

Corrective Action Plan: Effective 05/23/2022, S2 stated all new staff will complete the training within their for 45 days of employment and a reminder will be set three months prior to the expiration of the certification to ensure compliance with this regulation.
