

## Statement of Deficiencies

### 1507-A: Daily Attendance Records - Children

**Not Met**

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

**Finding:**

1507-A Based on record review on 05/22/2018, provider failed to maintain a daily attendance record for children that include the child's first and last name, arrival and departure times; and first and last name of person or entity to whom the child is released; accurately reflect children on the center premises at any given time, and be used to sign in and out if a child leaves and returns to the center during the day as evidenced by the daily attendance log dated 05-22-2018 indicate only 19 of 26 children were signed in.

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### 1507-B: Daily Attendance Records - Staff and Owners

**Not Met**

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

**Finding:**

1507-B Based on record review/ interview on 05/22/2018, provider failed to maintain a daily attendance record for all staff members to include the first and last name of the staff member or owner and arrival and departure times; accurately reflect the staff members and owners on the center premises at any given time; and be used to document staff members and owners who leave and return to the center during the day as specialist observed each staff has an individual sign in sheet and there was no sign in sheet for S3 to indicate that she was signed in while present at the center or signed out upon her departure from the center. S1 stated that today was S3's first day and she did not require her to sign in or sign out.

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### 1711-A-B-D-G: Child to Staff Ratio

**Not Met**

1711-A-B-D-G: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
  2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

**Finding:**

1711-A-B-D-G Based on observations on 05/22/2018, provider failed to maintain minimum child to staff ratios at all times as specialist observed S2 and S3 supervising 26 children ages 1 years old to 5 years old. Two children are 1 years old, three children are 2 years old, ten children are 3 years old, eight children are 4 years old, and three children are 5 years old. S3 did not have a CCCBC based determination of eligibility and could not be counted in ratio.

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### 1811-A.-B.: Requests for CCCBC-Based Determinations of Eligibility

Not Met

1811-A.-B.: A. An early learning center or an entity identified in §1809 shall request and obtain from the department a new CCCBC-based determination of eligibility for child care purposes for each required person:

1. prior to the person being present or performing services at the center when children are present; and
2. not less than once during a five-year period.

B. An early learning center or an entity identified in §1809 shall not be required to request and obtain from the department a new CCCBC-based determination of eligibility for child care purposes for a required person, and instead shall be able to request and obtain from the department the person's CCCBC-based determination of eligibility provided to another in-state child care provider or entity identified in §1809, if:

1. a child care provider within the state or an entity requested and obtained a CCCBC-based determination of eligibility for child care purposes from the department for the person within the past five years, while the person was seeking employment or employed by a in-state child care provider or seeking to provide or providing services at an early learning center in Louisiana for an entity;
2. the department provided to the initial requesting child care provider or entity a CCCBC-based determination indicating the person was eligible for child care purposes; and
3. the person is still employed by a child care provider within the state, or is still providing services in an early learning center within the state for an entity, or has been separated from a child care provider within the state or an entity for less than 180 consecutive days.

#### Finding:

1811-A. Based on record review/observations/interview on 05/22/2018, provider failed to request and obtain a new CCCBC- based determination of eligibility for S3 prior to her being present or performing services at the center when children are present as specialist observed S3 supervising 26 children with S2. S1 stated upon specialist arrival that S3 was a new employee and today was her first day. S1 was advised that S3 could not be on the premises and S3 departed at 10:26 am.

### 1901-J.-K.: Items That Can be Harmful to Children

Not Met

1901-J.-K.: J. Items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals, and equipment, tools, knives and other potentially dangerous utensils, shall kept in a locked cabinet or other secure place that ensures they are inaccessible to children.

K. Plastic bags, when not in use, regardless of purpose or use, shall be made inaccessible to children.

#### Finding:

1901-J.-K. Based on observations on 05/22/2018, specialist observed in S2's and S3's classroom one can of Lysol on a brown desk near the classroom door, two gray plastic Wal-Mart bags, one 48 fl. oz bottle of Lemon scented Pine-Sol and one 121 fluid ounce bottle of Great Value Bleach in the corner of the classroom on top of a brown shelf. Specialist also observed one standard helium tank located in the dining room area . These items were not made inaccessible to children and S1 removed all items prior to specialist departure.