

Statement of Deficiencies

1719.A.&B.: Orientation Training

Not Met

1719.A.&B.: A. Within seven calendar days of the first day present at the center, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices.

B. Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention; and
6. CPR and first aid, as applicable

Finding:

1719. A.&B. S12 lacked documentation that 2 of 26 staff, S25 and S27, received orientation within seven days and additional orientation within 30 calendar days of the first day present at the center and prior to having sole responsibility for any children. S25's date of hire is 3/28/19. S27's date of hire is 3/4/19 based on sign in records.

1807.B.: CCCBC-Based Determinations of Eligibility for Volunteers and Staff

Not Met

1807.B.: B. Volunteers and Staff. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each volunteer, staff member, or employee of any kind, and shall have documentation of said determination available at all times for inspection upon request by the Licensing Division.

Finding:

NEW 1807.B. Based on record review/observations: A CCCBC-based determination of eligibility for child care purposes from the department was not obtained for each staff member, S26, prior to the person being present at the center or performing services as evidence on 5/20/2019. The Specialist observed S26 on premises during Licensing visit, however there was no documentation of a CCCBC. S12 stated S26 told her she had a CCCBC and had been fingerprinted. Based on staff sign in records, S26 was on premises on the following dates: 5/7/19, 5/8/19, 5/9/19, 5/10/19, 5/13/19, 5/14/19, 5/17/19, and 5/20/19. S12 was advised that S26 can not return to the center until she obtains a CCCBC-based determination of eligibility. The Specialist observed S26 leave the premises at 4:15pm.

1921.A.: Emergency Preparedness and Evacuation Planning

Not Met

1921.A.: Emergency and Evacuation Plan. The director shall consult with appropriate state and local authorities and shall establish and follow a written multi-hazard emergency and evacuation plan to protect children in the event of emergencies that at a minimum shall:

1. address any potential disaster related to the area in which the center is located;
2. include procedures for sheltering in place, lockdown and evacuation to a pre-determined site for potential threats to the safety, health and well-being of children in care;
3. include specific procedures for handling infants through two year olds, including food and formula;
4. include specific procedures for handling children with special needs, including the evacuation and transportation of children in wheelchairs;
5. include a system to account for all children;
6. include a system, and a back-up system, for contacting parents and authorized third party release caretakers;
7. include a system to reunite children and parents following an emergency;
8. include procedures for providing information about the emergency plan to parents at the time of enrollment and when changes occur;
9. be reviewed annually for accuracy and updated as changes occur; and
10. be reviewed with all staff at least once per year.
11. practice drills shall be conducted at least twice per year to include all children and shall be documented.

Finding:

1921.A. Based on record review: S12 failed to conduct and document practice drills at least twice per year. On 5/20/2019, S12 stated she has not had time to complete a drill. S12 stated she was aware that at least two practice drill needed to be completed per year, but did not have time.