

Statement of Deficiencies

7303-F.1: Required Notification-Critical Incidents

Not Met

7303-F.1: "The director shall report all critical incidents as specified below. For the following critical incidents, immediate notification shall be made to emergency personnel and/or law enforcement, as appropriate. In addition, the child's parent shall be contacted. Once contact or attempted contact has been made to child's parent, the director shall verbally notify Licensing Section management staff immediately. The verbal report shall be followed by a written report within 24 hours: a. death of a child while in the care of the provider; b. illness or injury requiring hospitalization or professional medical attention of a child while in the care of the provider; c. any child leaving the facility and/or play yard unsupervised or with an unauthorized person; d. any child left unsupervised on the play yard; e. use of corporal punishment; f. suspected abuse and/or neglect by facility staff; g. any child given the wrong medication or an overdose of the correct medication; h. leaving any child in a vehicle unsupervised or unsupervised on a field trip; i. fire on the child care premises if children are present; j. any serious and unusual situation that affects the safety and/or well-being of a child or children in the care of the provider; k. any emergency situation that requires sheltering in place; l. implementation of facility lock-down procedures, and/or temporarily relocating children; m. any loss of power over two hours while children are in care; n. an accident involving transportation of children in which children were injured; and/or o. a physical altercation between adults in the presence of children on the child care premises. "

Finding:

7303-F.1 Based on record review/interviews: The provider failed to immediately notify Licensing Management Staff of the following critical incident/ unusual situation that affect the safes and/or well-being f a child or children in the care of the provider: C1 was dropped off at Chataignier Elementary/ Head Start on 3/11/15 with his older brother prior to 7:30 am (approximate time unknown). C1 failed to be dropped off at the head start building and signed into the children's daily attendance log. C1 was discovered by the Chataignier Cafeteria staff after he entered the cafeteria with his older brother. C1 was held in the cafeteria by the cafeteria staff until S1 and S2 arrived at the school at approximately 7:27am. S1 contacted C1's parent and informed them that C1 was discovered on the school premises and was not dropped off at the head start directly and was dropped off prior to the designated time for drop off's, 8:00am. S1 was informed by C1's parent that C1 was dropped off by his uncle and she thought he knew the policy and procedures. S1 informed C1's parent that the uncle would have to return to the school to sign C1 in on the children's daily attendance log. S1 contacted the Head Start main office by phone on 3/11/15 and informed them of the situation, S1 was informed to write an incident report stating exactly what happened. The incident occurred on 3/11/15 at approximately 7:27am. Licensing Management Staff was not contacted. The written report was not provided within 24 hours of the incident to the Licensing Section.