

## Statement of Deficiencies

### 5305-D: Department of Health

Not Met

5305.D. The provider shall have documentation of yearly sanitation inspection and current approval from the Office of Public Health, Sanitarian Services. If food is catered or transported, approval is needed from the health department.

**Finding:**

5305.D. The Provider lacked documentation of a current annual inspection and approval from the Office of Public Health, Sanitarian Services.

### 5305-F: City Fire Department

Not Met

5305.F. The provider shall have documentation of yearly safety inspection and current approval from the City Fire Department (if applicable).

**Finding:**

5305.F. The Provider lacked documentation of a current annual safety inspection and approval from the City Fire Department. exp 12 31 08

### 5305-I: Staff Attendance

Not Met

5305.I. A daily attendance record for staff, including the director/owner, to include the time of arrival and departure shall be maintained. Staff shall document in/out when not on the child care premises. This record shall accurately reflect persons on the child care premises at any given time.

**Finding:**

„5305.I. The center's staff daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by [ 21 staff has not signed in or out since being hired.

### 5311-A.3: Job Descriptions

Not Met

5311.A.3. A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include written job descriptions for every position at the center.

**Finding:**

5311.A.3. The Provider lacked a job description for every position at the center for staff: [ ].

### 5311-A.4: Health Statement

Not Met

5311.A.4. A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include a written statement of good health signed by a physician or designee. Health statement dated within three months prior to offer of employment or within one month after date of employment is acceptable. A health statement is required every three years. Originals shall be presented upon request.

**Finding:**

5311.A.4. Health records to include documentation of good health, signed by a physician or designee were not available for staff: [ ].

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### 5311-A.5: Criminal Record Check

Not Met

5311.A.5. A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include documentation of a satisfactory criminal record check, as required by R.S.15:587.1. Provider shall request this clearance prior to the employment of any center staff. A criminal record clearance is not transferable from one employer to another. No staff with a criminal conviction of a felony, a plea of guilty or nolo contendere of a felony, or any offense of a violent or sexual nature, or any offense involving a juvenile victim shall be employed in a Class "A" child care center.

#### Finding:

5311.A.5. one staff hired 4 28 09 obtained louisiana state police criminal clearance on 5 11 09. staff shall not be on the premises until louisiana state police clearance has been received .

### 5312-A: Orientation Training

Not Met

5312.A. Within one week of employment and prior to having sole responsibility for a group of children, each staff member, including substitutes and foster grandparents, shall receive orientation training to include the following topics:

- center policies and practices including health and safety procedures;
- emergency and evacuation plan;
- supervision of children;
- discipline policy;
- job description;
- individual needs of the children enrolled;
- detecting and reporting child abuse and neglect;
- current Child Care Class "A" Minimum Licensing Standards; and
- confidentiality of information regarding children and their families.

This training shall be followed by four days of supervised work with children. Documentation shall consist of a statement/checklist in the staff record signed and dated by the staff person and director, attesting to having received such orientation training, and the dates of the supervised work with children.

#### Finding:

5312.A. Provider lacked documentation that [ ] of [ ] staff, [ ], received orientation within one week of employment and prior to having sole responsibility for a group of children.,5312.A. Orientation training did not include documentation of the 4 days supervised work with children for the [ ] of [ ] staff, [ ],.5312.A. The provider's orientation training for [ ] of [ ] staff, [ ], did not include: [ center policies and practices including health and safety procedures; emergency and evacuation plan; supervision of children; discipline policy; job description; individual needs of the children enrolled; detecting and reporting child abuse and neglect; current Child Care Class "A" Minimum Licensing Standards; confidentiality of information regarding children and their families. ]

### 5312-E.1: CPR

Not Met

5312.E.1. A minimum of at least 50 percent of all staff on the premises and accessible to the children at all times shall have documentation of current infant/child/adult certification in CPR. Original cards shall be made available upon request. This training shall be approved by the Department of Social Services prior to acceptance.

#### Finding:

5312.E.1. The Provider did not have documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children have current approved Infant/Child/Adult certification in CPR. [ 0 ] of [ 5 ] staff had documentation of this certification.

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### 5312-E.3: PFA

Not Met

5312.E.3. A minimum of at least 50 percent of all staff on the premises and accessible to children shall have documentation of current pediatric first aid certification. Original cards shall be made available upon request. This certification shall be approved by the Department of Social Services prior to acceptance.

#### Finding:

5312.E.3. The Provider did not have documentation that at least 50 percent of the staff on the premises and accessible to children at all times has current approved Pediatric First Aid training. [ 2 ] of [ 5 ] staff had documentation of this certification.

### 5321-K: Incidents and Accidents

Not Met

5321.K. Incidents, injuries and accidents shall be documented. Documentation shall include name of child, date and time of incident, location where incident took place, description of how incident occurred, part of body involved, and actions taken. Documentation of all incidents/injuries/accidents shall include time of parental notification and signature of person notifying the parent. The parent or designated person shall be notified immediately in the following situations:

- blood not contained in an adhesive strip;
- head injury;
- human bite which breaks the skin;
- any animal bite;
- an impaled object;
- broken or dislodged teeth; or
- any injury requiring professional medical attention.

#### Finding:

5321.K. The provider's documentation of incidents of injuries and accidents was incomplete as the following was not noted: [the name of the parent notified

### 5327-O: Fire Drills

Not Met

5327.O. Fire drills shall be conducted at least once per month. These shall be conducted at various times of the day and night (if nighttime care is provided) and shall be documented. Documentation shall include:

- date and time of drill;
- number of children present;
- amount of time to evacuate the center;
- problems noted during drill and corrections noted; and
- signatures (not initials) of staff present.

#### Finding:

5327.O. Monthly fire drill documentation did not contain the following information: problems noted during the drill, corrections noted, .