## Statement of Deficiencies

#### 1507.A.: Daily Attendance Records - Children

1507.A.: A daily attendance record for children shall be maintained that shall:

- 1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
- 2. accurately reflect children on the center premises at any given time; and
- 3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507.A.: Based on Record Review: The Specialist reviewed the the daily attendance log for children for dates 4/1/19 to 5/17/19 and the log did not include the time of arrival one time, the time of departure 10 times, and the name of the person to whom the child was released to 3 times.

#### 1507.B.: Daily Attendance Records - Staff and Owners

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

- 1. include the first and last name of the staff member or owner and arrival and departure times;
- 2. accurately reflect the staff members and owners on the center premises at any given time; and
- 3. be used to document staff members and owners who leave and return to the center during the day

#### Finding:

1507.B.: Based on Record Review: The center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as Specialist reviewed the staff attendance records for dates 4/1/19 to 5/17/19, and the attendance record did not include the arrival time 14 times after staff signed out and returned on the same day.

#### 1901.C.: End-of-Day Check

1901.C.: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

#### Finding:

1901. C.: Based on Record Review/Interview: S1's end of day check did not include the date, time of visual check, signature of the staff conducting the visual check for dates 10/31/18, 2/14/19, 2/15/19, 2/22, 2/25/19, 2/26/19, 2/27/19, 2/28/19, 3/7/19, 3/8/19, 3/21/19, and 3/22/19. Specialist interviewed S1 and S2 and verified the Center was open and there were children present in the building on these dates.

#### 1901.G.&H.: Equipment

1901.G.&H.: G. All equipment used by children shall be maintained in a clean and safe condition and in good repair. H. Moveable equipment shall be secured and supported so that it shall not fall or tip over.

#### Finding:

1901.G.: Based on Observation/Interview: All of the Center's equipment were not maintained in a clean and safe condition and in good repair. Specialist observed during the walk through on the play yard on 5/17/19 there was a see saw and climbing jungle gym with chipped paint and exposed rusted metal, and there is a pedal missing from the bike merry-go-round. Specialist observed the area is wrapped in caution tape and according to S1, the children are not allowed on the equipment. S1 stated this equipment has been out of use since before change of ownership in August and they are waiting on the Administrative office to remove the equipment.

#### 1921.E.: Tornado Drills

1921.E.: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

#### Finding:

1921.E.: Based on Record Review/Interview: S1 did not have documentation of the tornado drill conducted at least once per month during the month of April 2019.

#### 2109.A.: Non-vehicular Excursions - Parental Authorization

2109.A.: Written parental authorization shall be obtained for all non-vehicular excursions. Authorization shall include the name of the child, type and location of the activity, date and signature of the parent, and shall be updated at least annually.

### Not Met

Not Met

# Not Met

Not Met

#### Not Met

#### Not Met

## Statement of Deficiencies

#### Finding:

2109.A.: Based on Record Review: S1 did not obtain written parental authorization prior to children participating in the non-vehicular excursion on 10/2/18 in 4 of 10 children's files reviewed.

#### 2109.B.: Non-vehicular Excursions - Records

2109.B.: Centers shall maintain records of all non-vehicular excursion activities to include the date, time, list of children, staff, and other adults, and type of activity.

#### Finding:

2109.B.: Based on Record Review/Interview: S1 did not maintain a record of all non-vehicular excursion activities. S1 stated the Center participated in a non-vehicular excursion, where the children exited the Licensed Center's space, for a Fire Safety Awareness event in the front parking lot on 10/2/18.

#### Not Met