

Statement of Deficiencies

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A. Based on record review/observations on 5/17/19 at 12:20 pm, the center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as LS observed 20 children were present and 18 children were signed in on the log. S1 was able to verify the two children that were not signed in on today's daily attendance log.

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Based on record review/observation on 5/17/19, S1 did not maintain documentation of a daily attendance record for Staff and Owners, to include the time of arrival and departure as LS observed the following on the staff daily attendance logs:

S4 was present on 5/16/19 at 9:00 am, and failed to sign out.

S7 was signed in on today's daily attendance at 7:00 am but failed to sign out as LS did not observe S7 on the premises during the center visit.

S3 stated she was present today at 7:00 am, but failed to sign in on the daily attendance log. LS also observed S3 arriving to the center at 12:19 pm, and observed S3 also failed to document her departure on the daily attendance log.

1515.A.1.: Child Records and Cumulative Files

Not Met

1515.A.1.: A cumulative file shall be maintained on each child that shall include the following records:

1. An information form signed and dated by the parent and updated as changes occur, that contains:
 - a. name of child, date of birth, sex, date of admission;
 - b. name of parents and the home address of both child and parents;
 - c. phone numbers where parents may be reached while child is in care;
 - d. name and phone number of person to contact in an emergency if parents cannot be located promptly;
 - e. name and telephone number of child's physician, if applicable;
 - f. name and telephone number of the child's dentist, if applicable;
 - g. any special concerns, including but not limited to allergies, chronic illnesses, and any special needs of the child, if applicable;
 - h. any special dietary needs, restrictions or food allergies or intolerances, if applicable. See Paragraph 4;

Finding:

1515.A.1. Based on record review/interview(s) on 5/17/19, 2 of 3 children's records reviewed did not contain a Child's Information Form as LS requested C1's information for review. S1 stated C1's parent failed to fill out the form, therefore, LS was unable to all required information for C1.

1515.A.2.: Emergency Medical Treatment

Not Met

1515.A.2.: Written authorization signed and dated by the parent to secure emergency medical treatment;

Finding:

1515.A.2. Based on interview on 5/17/19, 2 of 3 Children's records lacked a signed and dated parental authorization to secure emergency medical treatment as S1 stated C1's parent failed to fill out the form.

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1515.A.3.: Releasing of Children

Not Met

1515.A.3.: Written authorization signed and dated by the parent noting the first and last names of individuals to whom the child may be released other than the parents, including any other early learning centers, transportation services, and any person or persons who may remove the child from the center.

- The parent may further authorize additional individuals via a text message, fax or email to the center in unplanned situations and follow it with a written authorization.
- A child shall never be released to anyone unless authorized in writing by the parent.
- Any additions and deletions to the list of authorized individuals shall be signed and dated by the parent.
- The center shall verify the identity of the authorized person prior to releasing the child.

Finding:

1515.A.3. Based on record review on 5/17/19, S1 did not have written authorization signed and dated by the parent noting the first and last names of individuals to whom the child may be released other than the parents, including any other early learning centers, transportation services, and any person or persons who may remove the child from the center as S1 stated C1 and C2 parents failed to document this information for LS to review.

1711.A.&B.&D.&G.: Child to Staff Ratio

Not Met

1711.A.&B.&D.&G.: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

- There shall be a minimum of two staff members present at an early learning center when more than one child is present.
 - Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- D. Minimum Child to Staff Ratios for Type II and Type III centers:

| Ages of Children | Ratio |
|----------------------|-------|
| Infants under 1 year | 5:1 |
| 1 year | 7:1 |
| 2 years | 11:1 |
| 3 years | 13:1 |
| 4 years | 15:1 |
| 5 years | 19:1 |
| 6 years and up | 23:1 |

G. Mixed Age Groups - Minimum Child to Staff Ratios

- An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
- Child to staff ratios for children under age two are excluded from averaging.
- When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
- An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

1711.B.1.&D.: Based on observation/interview(s) on 5/17/19, S1 did not have at a minimum of 2 child care staff present at an early learning center when more than one child is present and failed to meet the required child to staff ratio as one staff was supervising 20 children age 8mths - 6 yrs old. LS arrived to the center at approximately 12:17 pm, and observed S3 pulling up to the center at 12:19 pm. S3 immediately unlocked the center front door and walked in. LS then walked into the center and asked S3 for the staff member names of those that were present. S3 stated S2 was the only other staff member present. S3 stated she left the center at 12:00 pm for a lunch break, leaving S2 to supervise 20 children. The required ratio for children of this age is 5 children per 1 staff person.

1723.A.&B.: CPR Certification

Not Met

1723.A.&B.: A. Infant and child CPR. Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in infant and child CPR through training approved by the department.

B. Adult CPR. Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in adult CPR through training approved by the department.

Finding:

1723.A. & B.: Based on interview(s) on 5/17/19, S1 did not have documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children or at least four staff on the premises and accessible to children, whichever is less, have current certification training approved by the department for infants, children, as well as for children eight years and old. LS observed S2 was the only staff member on the premises from

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12:00 pm - 12:19 pm, according to S3's statement and S1 stated that S2 has yet to receive CPR training. Once S3 arrived to the center, there was 1 out of 2 staff members with documentation of CPR certification.

1723.C.: Pediatric First Aid

Not Met

1723.C.: Pediatric First Aid. Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in pediatric first aid through training approved by the department.

Finding:

1723.C. Based on interview(s) on 5/17/19, S1 did not have documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children or at least four staff on the premises and accessible to children, whichever is less, have current certification in Pediatric First Aid through training approved by the department as 1 of 1 staff, S2, failed to have documentation of this certification. S1 stated that S2 has yet to complete this training and was observed as the only staff member on the premises from 12:00 pm- 12:19 pm during today's licensing visit. Once S3 arrived to the center, there was 1 out of 2 staff members with documentation of Pediatric First Aid certification.

1725.A.-C.: Medication Management Training

Not Met

1725.A.-C.: A. All staff members who administer medication shall have medication administration training.

B. Whether the center is administering medication or not, each early learning center shall have at least two staff members trained in medication administration and at least one on the premises. A staff member who is a licensed practical nurse (LPN) or registered nurse (RN) with a valid nursing license shall be considered to have medication administration training.

C. Such training shall be completed every two years with an approved child care health consultant.

Finding:

1725.A.-C. Based on interview(s) on 5/17/19, S1 did not have at least one staff member on the premises trained in medication administration as S2 was the only staff member on the premises from 12:00 pm - 12:19 pm and did not have this information available for LS to review. S1 stated that S2 has yet to complete the medication administration training. S3 arrived to the center at approximately 12:19 pm, at that time there was 1 out of 2 staff members with medication administration training. S3's training expires on 10/14/19.