

## Statement of Deficiencies

### 1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

#### Finding:

1507-B: Daily Attendance Records- Staff and Owners: Based on record review the center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by on 5/17/18 the Specialist identified that S1 was not at the center but was not signed out. S1 arrived at the center at 4:00PM and corrected the daily attendance log.

### 1713-A&B&C: Supervision

Not Met

1713-A&B&C:

A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

#### Finding:

1713-A&B&C: Supervision: Based on observation on children were not under supervision at all times as evidenced by on 5/17/18 the center staff (S3) was witnessed walking from the kitchen area with milk in her hand. Upon the Specialist completing the walk through of the center she identified that there was not another staff present in the room with 10 children (ages 4-9 y/o).