# Statement of Deficiencies

## 1507-A: Daily Attendance Records - Children

1507-A: A daily attendance record for children shall be maintained that shall:

- 1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
- 2. accurately reflect children on the center premises at any given time; and
- 3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507-A Based on record review on 5/17/17 the center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 22 children were present and 16 children were signed in on the log, 3 additional children had a time of arrival but no name of person bringing child in.

### 1707-B.1&2: Required Staffing - Staff in Charge

1707-B.1&2: When the director or director designee is not on the premises due to a temporary absence or during night time care hours, there shall be an individual appointed as staff-in-charge.

- 1. The staff-in-charge shall be at least age 21.
- 2. The staff-in-charge shall have the authority to respond to emergencies, inspections, parental concerns, and have access to all required information.

#### Finding:

1707-B.1&2: Based on observation/interview on 5/17/17 I arrived at 10:45am to the center I came into contact with S7 and introduced myself. S7 immediately stated that S1 was not present. I asked S7 who was in charge and she stated that no one was and S1 will return shortly. S7 called S1 on the phone to advise S1 that I was here and she arrived at 11:07am. According to sign out log S1 left the center at 10:45am. I arrived at the center at that time but did not see S1 leave. When the Director or director designee is not on the premises due to temporary absence, there was not an individual at least 21 years of age appointed as Staff-in-Charge who is given the authority to respond to emergencies, inspections/inspectors, and parental concerns and have access to all required information.

## 1719-A.-B.: Orientation Training

1719-A.-B.: Within seven calendar days of date of hire, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

- 1. child abuse identification and reporting;
- 2. emergency preparation;
- 3. licensing regulations; and
- 4. safe sleep practices,

Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

- 1. child development;
- 2. child guidance;
- 3. learning activities;
- 4. health and safety;
- 5. shaken baby prevention;

#### Finding:

1719-A.-B. Based on record review on 5/17/17 S1 lacked documentation that 2 of 9 staff, S3 and S5, received additional orientation within thirty days of date of hire. S3 was hired on 3/15/17 and S5 was hired on 3/20/17.

### 1901-J.&K.: Items That Can be Harmful to Children

1901-J.&K.: Items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals, and equipment, tools, knives and other potentially dangerous utensils, shall kept in a locked cabinet or other secure place that ensures they are inaccessible to children. Plastic bags, when not in use, regardless of purpose or use, shall be made inaccessible to children.

#### Finding:

1901-J: Based on observation on 5/17/17 items that can be harmful to children, such as cleaning supplies and chemicals were not kept in a locked cabinet or other secure place that ensures they are inaccessible to children as evidenced by in the classroom with S2 and S3 there were baby wipes on the desk accessible to the children. In the classroom with S4 and S5 there was Borax laundry detergent on the sink in the classroom and a bottle of glue was left on the table after an activity was completed that was accessible to the children. In the front multipurpose room there was a tube of Germ-X

#### Not Met

Not Met

## Not Met

# Not Met

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wipes on the table at the entrance to the room easily accessible to children also in this room they have ziploc bags in the corner. There was no children in the multipurpose room at the time.

# 1901-P: Staff Personal Belongings

Not Met

1901-P: The personal belongings of center staff members shall be inaccessible to children.

# Finding:

1901-P Based on observations on 5/17/17 in the classroom with S2 and S3 there was a reddish purse behind the desk on the floor, therefore the personal belongings of center staff members was easily accessible to the children.