

Statement of Deficiencies

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on record review: The Provider did not maintain documentation of a daily attendance record for Staff and Owners, to include the time of arrival and departure. On 5/16/17 during inspection the Specialist observed that that center staff S1, S2, S3, S4, and S5 were not signed in the time of the inspection. S1 corrected the attendance record once the Specialist brought the discrepancy to her attention.
