

## **Statement of Deficiencies**

### **1507.A.: Daily Attendance Records - Children**

**Not Met**

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

**Finding:**

1507.A. Based on record review: Specialist reviewed the daily attendance log for children from 4/1/19 to 5/15/19 and the log did not include the time of arrival one time, the departure time 28 times, and the name of the person to whom the child was released to 22 times.

### **1507.B.: Daily Attendance Records - Staff and Owners**

**Not Met**

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

**Finding:**

1507.B. Based on record review: Specialist reviewed the daily attendance record for Staff and Owners from 4/1/19 to 5/15/19, and S1 did not maintain documentation to include the time of arrival and departure 24 times.

### **1507.E.: Daily Attendance Records - Visitors**

**Not Met**

1507.E.: A daily attendance record for all visitors to include the name, date of visit, arrival and departure times, and the purpose of the visit.

**Finding:**

1507.E. Based on record review: S1 did not maintain documentation of a daily attendance record for Visitor's to include the departure time 13 times.

### **1725.A.-C.: Medication Management Training**

**Not Met**

1725.A.-C.: A. All staff members who administer medication shall have medication administration training.

B. Whether the center is administering medication or not, each early learning center shall have at least two staff members trained in medication administration and at least one on the premises. A staff member who is a licensed practical nurse (LPN) or registered nurse (RN) with a valid nursing license shall be considered to have medication administration training.

C. Such training shall be completed every two years with an approved child care health consultant.

**Finding:**

1725.B.C.: Based on record review: S1 did not have at least two staff members trained in medication administration whether the early learning center administers medication or not.

### **1901.C.: End-of-Day Check**

**Not Met**

1901.C.: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

**Finding:**

1901.C.: Based on Record Review/Interview: The provider's end of day check did not include the time of the visual check and the signature of the staff conducting the visual check on 9/6/18, 9/7/18, 11/29/18, 11/30/18, and 1/31/19. Specialist verified with S1 that the Center was open and operating with children in the building on these dates.

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### 1915.B.&C.: Health Services - Parental Notification

Not Met

1915.B.&C.:

B. Reporting. Incidents, injuries, accidents, illnesses, and unusual behavior shall be documented and reported to the parent no later than when the child is released to the parent or authorized representative on the day of the occurrence.

C. Immediate Notification. The parent shall be immediately notified in the following circumstances:

1. blood not contained in an adhesive strip;
2. head or neck or eye injury;
3. human bite that breaks the skin;
4. animal bite;
5. impaled object;
6. broken or dislodged teeth;
7. allergic reaction skin changes (e.g. rash, spots, swelling, etc.);
8. unusual breathing;
9. symptoms of dehydration;
10. temperature reading over 101° oral, 102° rectal, or 100° axillary; or
11. injury or illness requiring professional medical attention.

#### Finding:

1915.B.&C.: Based on Record Review/Interview: Specialist reviewed S1's classroom notebook for dates 11/1/18 to 5/15/19 and there were entries documenting injuries which occurred on the child-care premises for dates 11/1/18, 11/7/18, 12/6/18, 12/17/18, 1/9/19, 1/16/19, 1/17/19, 2/5/19, 2/13/19, 3/8/19, 3/18/19, 3/21/19, and 3/26/19. Specialist interviewed S1 and determined that it was not reported to the parents either at the time of occurrence or no later than when the child is released to the parent on the day of the occurrence. Specialist consulted with S1 to begin using the Incident/Injury/Accident/Illness/Behavior Report from the Licensing Library to document notifications.

### 1921.C.: Evacuation Pack

Not Met

1921.C.: Evacuation Pack

The center shall have an evacuation pack, the location of which is known to all staff, that at a minimum shall contain:

1. a list of area emergency phone numbers;
2. a list of emergency contact information and emergency medical authorization for all enrolled children;
3. an emergency pick up form;
4. first aid supplies, hand sanitizer, wet wipes, and tissue;
5. diapers for children who are not toilet trained and plastic bags for diapers;
6. a battery powered flashlight and radio and batteries or a crank flashlight and crank radio; and
7. disposable cups and bottled water.

#### Finding:

1921.C. Based on observations: Specialist completed a review of the items in S1's evacuation pack and it did not include a list of area emergency numbers, a list of emergency contact information and emergency medical authorization for all enrolled children and an emergency pick up form. S1 stated the pack has previously included required documents but she is not sure why they were not included in this licensed school year. S1 states the agency's nurse is responsible for keeping the Center's pack up to date.