Kidz Karousel Academy East
1581 Hwy 1088
Mandeville, LA 70448

Date - 05/15/2018
License # - 14487
Action Code - 5 - ANNUAL SURVEY

Statement of Deficiencies

1509-A.12.: Monitoring Policy for Provisionally Employed Staff

Not Met

1509-A.12.: Monitoring policy for provisionally employed staff members:
a. Each center shall develop and implement a written policy describing the monitoring procedures that shall be used at the center when staff members are employed on a provisional basis due to an incomplete CCCBC-based determination of eligibility for child care purposes;
b. The monitoring policy shall include all requirements for the monitoring of provisionally employed staff members set forth in §1811.D;
c. The center shall post a copy of the policy in the center in a place visible to all parents and staff;
d. The center shall provide copies of the written policy to each parent/legal custodian of enrolled children, center staff member and provisionally employed staff member, and the center shall obtain signed documentation from each that a copy of the policy has been received.

Finding:

1509-A.12. Based on record review/interview(s): The center failed to have a written monitoring policy for provisionally employed staff with incomplete CCCBC-based determination of eligibility for child care purposes.

1807-B.: CCCBC-Based Determinations of Eligibility for Volunteers and Staff

Not Met

1807-B.: B. Volunteers and Staff. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each volunteer, staff member, or employee of any kind, and shall have documentation of said determination available at all times for inspection upon request by the Licensing Division.

Finding:

1807-B. Based on observations/record review: A CCCBC-based determination of eligibility for child care purposes from the department was not obtained for each staff member S9, prior to the person being present at the center or performing services as evidence by: specialist observed S9 present in the childcare facility on 5/15/18 during specialist visit. S9 was hired on 2/2/17, the center obtained a right to review on 1/31/17, the right to review for S9 expired on 1/31/18.

1811-D.2-3: Provisional Employment for Staff Members of Early Learning Centers

Not Met

1811-D.2-3: 2. A provisionally-employed staff member may be counted in child to staff ratios, but must be monitored at all times in accordance with the following.
a. A monitor of a provisionally-employed staff member must be an adult staff member for whom the center has a CCCBC-based determination of eligibility for child care purposes, (or prior to October 1, 2018, a satisfactory CBC), who is designated by the center to monitor a specific provisionally-employed staff member.
b. The center must designate a monitor for each provisionally-employed staff member present at the center.
c. The monitor shall be physically present at the center at all times when the provisionally-employed staff member is present at the center.
d. Monitors must remain within close enough physical proximity of their designated provisionally-employed staff members to be able intervene at any time if intervention is needed.
e. A monitor shall perform at least one visual observation of each designated provisionally-employed staff member every 30 minutes.
f. The center may designate one monitor for up to a maximum of five provisionally-employed staff members at any given time.
g. At least one monitor must be physically present at all times in any room during naptimes if a provisionally-employed staff member is present.
3. The center shall have a log or other written documentation of the monitoring of provisionally-employed staff members that identifies each provisionally-employed staff member, the designated monitor for each, and the times of the visual observations.

Finding:

1811-D.2-3 Based on observations/record review: S1 failed to have a log or other written documentation of monitoring of provisionally-employed staff member, S13. Documentation did not include each provisionally-employed staff member, the designated monitor for each, and the times of the visual observations.