

Statement of Deficiencies

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on record review/interview(s):

The center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by ~Specialist reviewed S-1's daily attendance logs and observed that S-1 is clocking in at the Livingston Headstart Location on Walker south Location, however S-1 is failing to sign into this location to indicate the exact time that she arrived on the child care premises each day.
