

## Statement of Deficiencies

### 1103-A-D: Critical Incidents and Required Notification

Not Met

1103-A-D: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
  2. serious injury or illness that required medical attention;
  3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
  4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The Licensing Division and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The Licensing Division shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form.

#### Finding:

1103-C-D Based on record review and interview(s): S16 failed to notify, within 24 hours of the incident, the Licensing Section of the following critical incident that occurred on 4/30/18 at approximately 9:26 am, when C1 fell off of a climbing toy that was under green soft surface and hit his head, while outside on the playground. S16 was notified by O1 that she was taking C1 to the doctor where he was diagnosed with a skull fracture that would heal on its own but was required to wear a helmet. Specialist's observation of the center's video footage showed S13 standing near C1, as he climbed to the top of the toy and falls to the ground, is assisted up off the ground by S13 and taken off to the side out of view. S16 failed to notify the Division of Licensing by written report on the critical incident report form within 24 hours of the incident or by the next business day. S1 stated an incident form was completed instead. Specialist advised S1 to complete a Critical Incident Form at the time of the visit.

### 1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507-A Based on record review:

The daily attendance log for children on 4/30/18, did not include departure times for 4 out of 19 children and name of the person to whom the child was released for 10 out of 19 children.

### 1915-A: Health Services - Observation

Not Met

1915-A: Upon arrival at the center, the physical condition of each child shall be observed for possible signs of illness, infections, bruises or injuries, and when something is observed, it shall be documented and such documentation shall include an explanation from the parent or child.

#### Finding:

1915-A Based on record review: On daily observation records for 4/30/18, S13 did not document results including an explanation from the parent or C1, showing he had a bump on forehead.