

Statement of Deficiencies

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Based on record review ON 05/13/19, The center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by S1 stated that she had just arrived back at the center from lunch at 1:00 pm, review of the daily attendance record showed that S1 was signed out for lunch but did not sign back in when she returned, and S3 who arrived at the center at 1:31 pm was not signed out for lunch and did not sign back in when she returned. S3 stated that she left for lunch at 1:00 pm. Record was corrected.

1711.A.&B.&D.&G.: Child to Staff Ratio

Not Met

1711.A.&B.&D.&G.: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.

D. Minimum Child to Staff Ratios for Type II and Type III centers:

| Ages of Children | Ratio |
|----------------------|-------|
| Infants under 1 year | 5:1 |
| 1 year | 7:1 |
| 2 years | 11:1 |
| 3 years | 13:1 |
| 4 years | 15:1 |
| 5 years | 19:1 |
| 6 years and up | 23:1 |

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

1711:A.B. based on observation on 05/13/19, S1 failed to meet the required child to staff ratio for children of the following ages: infants (ages 3-11 months of age). During walk through S1 was observed going into the classroom of S7 and exiting with C1. When the room was observed that there were five infants in the room with S7. S7 was asked the name of the infant that was taken out of the room and she stated that it was C1. S7 stated that S3 was in the room but that she was on break, S3 entered the room at 1:31 pm (based on S3's testimony she left at 1:00 pm) and S1 returned C1 to the room. The required ratio for this group is 5 to 1, one additional staff was needed in the room to meet ratio.

1909.I.: Availability of Safety Approved Cribs

Not Met

1909.I.: A safety approved crib shall be available for each infant.

Finding:

1909.I. Based on observations: ~ ~ did not have a safety approved crib available for each infant, as : ~ ~ ~.

1911.E.: Daily Reports for Infants

Not Met

1911.E.: Daily Reports for Infants. Written reports that include the liquid intake, food intake, disposition, bowel movements and eating and sleeping patterns shall be given to the parents of infants on a daily basis. Reports shall be kept current throughout the day.

Finding:

1911.E. Based on record review on 05/13/19, S3 and S7 lacked a daily written report for 1 of 6 infants.

Statement of Deficiencies

2103.F.: Passenger Transportation Log

Not Met

2103.F.: Passenger Log

1. A current passenger log for each trip shall be used to track children and staff during transportation.
2. The log shall be maintained on file at the center and a copy shall be provided to the driver or monitor.
3. The following shall be recorded in the passenger log:
 - a. date the transportation is provided;
 - b. name of the child;
 - c. name of driver and staff members;
 - d. pick up and drop off locations;
 - e. time child was placed on the vehicle;
 - f. time child was released and name of the person or entity to whom child was released; and
 - g. signature of staff person completing the log.

Finding:

2103.F. Based on record review on 05/13/19, The current passenger transportation log provided to the center driver or attendant, dated 04/23/19-04/26/19, was incomplete as it did not include pick up and drop off locations, time child was released and name of the person or entity to whom child was released, and signature of staff person completing the log.
