## Statement of Deficiencies

## 5303.C.4: Notification of Changes

## Not Met

5303.C.4. The Bureau shall be notified prior to making changes which may have an effect upon the license, e.g., age range of children served, usage of indoor and outdoor space, director, hours/months/days of operation, transportation, etc.

## Finding:

7303.C.4. (Old Tag #5303.C.4.) The Director did not notify the Bureau prior to making changes that had an effect on the license as transportation for field trips only. Provider stated that the center took only one field trip. Specialist observed that the provider had the appropriate forms and documentation for the field trip.