

## Statement of Deficiencies

### 1715-A.4: Criminal Background Check

Not Met

1715-A.4: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a fingerprint based satisfactory criminal background check

#### Finding:

1715-A.4 Based on record review: Documentation of a satisfactory fingerprint based criminal background check (CBC) was not available for 1 of 7 staff, prior to the individual(s) being present in the childcare facility (1703.A) S3 date of hire is 3/1/17.

### 1715-A.5: State Central Registry

Not Met

1715-A.5: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a current, completed state central registry disclosure form indicating no justified (valid) finding of abuse or neglect by the DCFS, or a current determination from the DCFS indicating that the individual does not pose a risk to children.

#### Finding:

1715-A.5 Based on record review: Provider failed to have documentation of a completed state central registry disclosure form (SCR 1) on site and available for review at the center prior to a previously completed form expiring (1705.B). 3 of 7 staff, S3, S6, and S7 failed to have documentation of the completed form.

### 1719-A.-B.: Orientation Training

Not Met

1719-A.-B.: Within seven calendar days of date of hire, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices,

Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention;

#### Finding:

1719-A.-B. Based on record review: S4 failed to complete an orientation training on staff S1, S2, and S3.

### 1719-C: Orientation Training - Transportation staff

Not Met

1719-C: All staff members responsible for transporting children shall receive additional orientation training in the following areas prior to assuming their transportation duties:

1. transportation regulations, including the modeling of how to properly conduct a vehicle passenger check and demonstration by staff to director on how to conduct a vehicle passenger check;
2. proper use of child safety restraints required by state Law;
3. proper loading, unloading, and tracking of children as required by state law;
4. location of first aid supplies; and
5. emergency procedures for the vehicle, including actions to be taken in the event of accidents or breakdowns.

#### Finding:

1719-C Based on interview(s): S4

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### 1721-A. - C.: Continuing Education Training

Not Met

1721-A. - C.: Early learning centers shall provide opportunities for continuing education of staff members. The center staff of Type II centers, excluding Foster Grandparents, shall obtain a minimum of 12 clock hours of training annually in the topics found in §1719(A) and (B) conducted by trainers approved by the Licensing Division. The Licensing Division shall keep a registry of approved trainers.

B. These Hours are in addition to the 3 hours required for health and safety.

C. Copies of certificates of completion or attendance records shall be maintained at the center and available for inspection by the Licensing Division upon request.

#### Finding:

1721-A. - C. Based on interviews: There was no documentation that the center staff of Type II centers, excluding Foster Grandparents, obtained a minimum of 12 clock hours of training annually in the topics found in §1719(A) and (B) conducted by trainers approved by the Licensing Division, ~ ~ ~. This is in addition to the required training from the Department of Health, Pediatric First Aid and Infant/Child/Adult CPR.

### 1725-A.-D.: Medication Management Training

Not Met

1725-A.-D.:

A. All staff members who administer medication shall have medication administration training.

B. Whether administering medication or not, each early learning center shall have at least two staff members trained in medication administration.

C. Such training shall be completed every two years with an approved Child Care Health Consultant.

D. A licensed practical nurse (LPN) or registered nurse (RN) with a valid nursing license shall be considered to have medication administration training.

#### Finding:

1725-A.-D. Based on interview(s): S1 failed to have 2 staff trained in Medication Administration.

### 1913-A: Water Activity / Water Play Authorization

Not Met

1913-A: The center shall obtain written parental authorization for a child to participate in any water activities or water play activities as those activities are defined in §103.

#### Finding:

1913-A Based on observations:he provider lacked written authorization from the parent for the child to participate in water activities or water play activities as those activities are defined in Section 103. in 10 of 10 children's files reviewed. Specialist observed 10 children participating in water play activity.

### 1921-E: Tornado Drills

Not Met

1921-E: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

#### Finding:

1921-E Based on interview(s): Provider failed to conduct at least one tornado drill in the months of March, April, May and June.