

## ***Statement of Deficiencies***

### **1507.B.: Daily Attendance Records - Staff and Owners**

**Not Met**

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

#### **Finding:**

1507.B. Based on record review:

S1's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given.

On Thursday 5/9/2019, there was documentation of the arrival time and departure time of S6. S1 stated that S6 was on lunch, however there was documentation. S1 stated S6 arrived at 9:30am - 12:00pm. The Specialist observed S6 arrive at 12:35pm.

On Thursday 5/9/2019, there was no documentation of S9's arrival time. The Specialist observed S9 on the premises. S1 stated S9 arrived at 8:00am. Corrected at time of Licensing visit.

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