

## Statement of Deficiencies

### 1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507.A. Based on record review on 5/9/19, the daily attendance log for children did not include the time of arrival of each child as LS observed 10 out of 11 children were signed in today's daily attendance log. LS observed C7 was not signed in.

### 1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners at the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

#### Finding:

1507.B. Based on record review/observation on 5/9/19, S1 did not maintain documentation of a daily attendance record for Staff and Owners, to include the time of arrival as LS observed S2 was present during the center walk through and was not signed in on today's daily attendance log.

### 1509.A.9.: Electronic Devices Policy

Not Met

1509.A.9.: Electronic Devices Policy that provides that all activities involving electronic devices, including but not limited to television, movies, games, videos, computers and hand held electronic devices, shall adhere to the following limitations:

- a. electronic device activities for children under age two are prohibited; and
- b. time allowed for electronic device activities for children ages two and above shall not exceed two hours per day, with the exception that television, DVD, or video viewing shall be limited to no more than one hour per day;

#### Finding:

1509.A.9. Based on observations on 5/9/19, S1 did not follow the Electronic Devices Policy as an electronic device (television) was used by children under age 2 as LS observed children age ranging from 9mths - 3 yrs old sitting in the back classroom area watching the Cars movie. There was 1-infant, 3- 1 yr olds, 3- 2yr olds, and 4 - 3yr olds present in the back classroom watching the television at 8:42 am.

### 1515.A.1.: Child Records and Cumulative Files

Not Met

1515.A.1.: A cumulative file shall be maintained on each child that shall include the following records:

1. An information form signed and dated by the parent and updated as changes occur, that contains:
  - a. name of child, date of birth, sex, date of admission;
  - b. name of parents and the home address of both child and parents;
  - c. phone numbers where parents may be reached while child is in care;
  - d. name and phone number of person to contact in an emergency if parents cannot be located promptly;
  - e. name and telephone number of child's physician, if applicable;
  - f. name and telephone number of the child's dentist, if applicable;
  - g. any special concerns, including but not limited to allergies, chronic illnesses, and any special needs of the child, if applicable;
  - h. any special dietary needs, restrictions or food allergies or intolerances, if applicable. See Paragraph 4;

#### Finding:

1515.A.1. Based on record review on 5/9/19, 1 of 11 children's records reviewed did not contain a Child's Information Form as LS observed this information was not available for C9.

Based on record review on 5/9/19, 4 of 11 children's records reviewed lacked the required information on the Child's Information Form as the date of admission information was omitted for C1, C3, C7, and C10.

### 1515.A.2.: Emergency Medical Treatment

Not Met

1515.A.2.: Written authorization signed and dated by the parent to secure emergency medical treatment;

#### Finding:

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1515.A.2. Based on record review on 5/9/19, 2 of 11 Children's records lacked a signed and dated parental authorization to secure emergency medical treatment as LS observed this information was not in C6 and C9's file for LS to review.

### 1515.A.3.: Releasing of Children

**Not Met**

1515.A.3.: Written authorization signed and dated by the parent noting the first and last names of individuals to whom the child may be released other than the parents, including any other early learning centers, transportation services, and any person or persons who may remove the child from the center.

- a. The parent may further authorize additional individuals via a text message, fax or email to the center in unplanned situations and follow it with a written authorization.
- b. A child shall never be released to anyone unless authorized in writing by the parent.
- c. Any additions and deletions to the list of authorized individuals shall be signed and dated by the parent.
- d. The center shall verify the identity of the authorized person prior to releasing the child.

#### Finding:

1515.A.3. Based on record review on 5/9/19, S1 did not have written authorization signed and dated by the parent noting the first and last names of individuals to whom the child may be released other than the parents, including any other early learning centers, transportation services, and any person or persons who may remove the child from the center as LS observed C9's information was not available for LS to review.

### 1901.J.&K.: Items That Can be Harmful to Children

**Not Met**

1901.J.&K.: J. Items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals, and equipment, tools, knives and other potentially dangerous utensils, shall kept in a locked cabinet or other secure place that ensures they are inaccessible to children.  
K. Plastic bags, when not in use, regardless of purpose or use, shall be made inaccessible to children.

#### Finding:

1901.K.: Based on observation on 5/9/19, S1 had a plastic bag that was accessible to children as LS observed unused Wal-Mart plastic bags in 2 out of 5 classrooms. LS observed plastic bags underneath a changing table in one classroom and plastic bags underneath a sink area another classroom. LS observed no children present in those classrooms. LS observed unused plastic Wal-Mart bags sitting on a shelf that was accessible to children in the boys restroom in the back classroom.

### 1907.A.1.&2.: High Chairs

**Not Met**

1907.A.1.&2.:

1. The high chair manufacturer's restraint device shall be used when children are sitting in a high chair.
2. Children who are either too small or too large to be restrained using the manufacturer's restraint device shall not be placed in a high chair.

#### Finding:

1907.A.1.: Based on observation on 5/9/19, high chair manufacturer's restraint device was not used when a child was sitting in a high chair as LS observed C2 (9 mths old) was sitting in a high chair without restraints.