

Statement of Deficiencies

1715-A.5: State Central Registry

Not Met

1715-A.5: Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a current, completed state central registry disclosure form indicating no justified (valid) finding of abuse or neglect by the DCFS, or a current determination from the DCFS indicating that the individual does not pose a risk to children.

Finding:

1715-A.5 Based on record review on 5/9/17 the center failed to have documentation of a completed state central registry disclosure form (SCR 1) on site and available for review at the center (1705.B). 1 of 4 staff, staff identifier S4 failed to have documentation of the completed form in his file at the center.

1717-A: Independent Contractors Records

Not Met

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation of a fingerprint based satisfactory criminal background check dated prior to the individual being present at the center or documentation of the paid, adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was on the center premises, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

Finding:

1717-A Based on record review on 5/9/17 center did not have documentation on file for Independent Contractors that included person's name, address, phone number, list of duties performed while at the center for O3,O4,O5,O6,O7,O8 and O9. The center did not have documentation of a fingerprint based satisfactory criminal background check dated prior to the individual being present at the center for independent contractor O3,O4,O5,O6,O7,O8 and O9. O6 has a letter from the school board that is dated for the 2014-2015 school year. S1 contacted the main office and the main office faxed over a CBC for O6 and O8.

1725-A.-D.: Medication Management Training

Not Met

- 1725-A.-D.: A. All staff members who administer medication shall have medication administration training.
- B. Whether administering medication or not, each early learning center shall have at least two staff members trained in medication administration.
- C. Such training shall be completed every two years with an approved Child Care Health Consultant.
- D. A licensed practical nurse (LPN) or registered nurse (RN) with a valid nursing license shall be considered to have medication administration training.

Finding:

1725-A.-D. Based on record review on 5/9/17 the center did not have at least two staff members trained in medication administration whether the early learning center administers medication or not. S1 is the only staff member with Medication management training which expires on 5/19/18.