

Statement of Deficiencies

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on observations/record review:

The center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by Specialist observed on 5/8/18 upon arrival S1 and S2 in the center. Review of the staff daily attendance records showed that S2 had been signed out of the center since 9:03am but was present and S3 was signed in the center but was not present. S3 arrived at the center at approximately 12:55pm.
