

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review on 5/8/18, the daily attendance log for children did not include the time of arrival of each child as LS observed 3 out 15 children arrival times were omitted during the center visit.

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B: Based on record review on 5/8/18, S1 did not maintain documentation of a daily attendance record for Staff and Owners, to include the time of arrival and departure as LS observed at 10:09 am, S5's daily attendance was blank for the following days: 5/4/18 (departure time), and arrival/departure time for 5/7/18. LS observed at 11:32 am, that this information was added to the center document.

1707-A.1&2: Required Staffing - Director/ Director Designee

Not Met

1707-A.1&2: Each center shall have a qualified director or qualified director designee.

1. The director or director designee shall be an on-site, full-time staff person at the center during the day time hours of operation (prior to 9:00 p.m.).
2. The director or director designee shall be responsible for planning, managing, and controlling the center's daily activities, as well as responding to parental concerns and ensuring that minimum licensing requirements are met.

Finding:

1707-A.1&2: Based on record review/interview(s) on 5/8/18, S1 did not have a qualified Director who is an on-site full time staff person at the center during the day time hours of operation (prior to 9:00 p.m.) and responsible for planning, managing, and controlling the center's daily activities, as well as responding to parental concerns and ensuring that minimum licensing requirements are met. Upon arrival to the center at approximately 10:09 am, LS observed S1 was not signed in from 4/30/18 - 5/4/18. LS requested S5 to retrieve the staff daily attendance for 4/27/18, at 11:13 am, for review. S5 returned at 11:15 am, with S1's completed daily attendance for 4/30/18 - 5/4/18. LS also observed S1 was not signed in from 5/7/18 - 5/8/18 and this information was also completed during the center visit.