

## ***Statement of Deficiencies***

### **1507-A: Daily Attendance Records - Children**

**Not Met**

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### **Finding:**

1507-A Based on record review/interview(s): The daily attendance log for children did not include the time of departure of each child and the name of the person to whom the child was released. On 5/8/18, Specialist reviewed daily attendance from 2/1/18 - 5/8/18 via a computerized attendance system. Specialist found 75 times the daily attendance did not accurately reflect departure time or name of the person to whom the child was released. S1 stated the computer system automatically signs the child out if the parent forgets. Computer system generates a time of 7:59PM that does not accurately reflect the time the child left the center and lists the person of whom the child was released to as "Manually Entered".

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