

## Statement of Deficiencies

### 1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

#### Finding:

1507.B. Based on record review on 5/7/2019, the center's daily attendance failed to accurately reflect the staff members on the center premises. Specialist reviewed the staff owner daily attendance log for the week of 5/6/2019-5/10/19. On 5/6/2019, S1, S2, S3, S4, S5, and S6 all signed in but failed to sign out. On 5/7/2019, Specialist noted that no staff had signed in. Specialist scanned the attendance log. S1 left with the attendance logs and returned with it and all staff that failed to sign out on 5/6/2019 had been signed out and staff that failed to sign in on 5/7/2019 had been signed in by S1. S1, S2, S3 were observed on the center premises supervising children. S1 advised that S4 and S5 had left the center to pick up afterschool children. S1 failed to provide documentation that S4 and S5 had signed out prior to leaving the center to pick up the afterschool children and signed back in once they return to the center with the children.

### 1711.A.&B.&D.&G.: Child to Staff Ratio

Not Met

1711.A.&B.&D.&G.: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.

D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children		Ratio
Infants under 1 year		5:1
1 year	7:1	
2 years	11:1	
3 years	13:1	
4 years	15:1	
5 years	19:1	
6 years and up	23:1	

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

#### Finding:

1711.B.1. Based on record review on 5/7/2019, Specialist was unable to determine if there was a minimum of two staff members present at the center when more than one child was present on 5/7/2019. Specialist reviewed the attendance record dated for the week of 5/6/2019-5/10/2019, and noted that no staff had signed into the center. S1 left with the sign-in sheet and returned with it and Specialist noted that all staff had been signed in.

### 1713.A.&B.&C.: Supervision

Not Met

1713.A.&B.&C.: A. Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B. Children shall not be left alone in any room, (except the restroom as indicated in Subsection G or when being provided services by therapeutic professionals as defined in 103), outdoors, or in vehicles, even momentarily, without staff present.

C. A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

#### Finding:

1713A.B. Based on observation on 5/7/2019, Children were not under supervision at all times as Specialist entered the center at 3:15 pm and observed S3 in the front area of the center handing a child to a parent. S3 was then observed walking back to the nursery area. Specialist observed S3 come back out of the nursery to advise the parent that she had forgot to give her a diaper bag. Specialist entered the nursery and observed 3 infants in the classroom with S3. Specialist was advised by S3 that she was the only staff in the nursery. S3 left 3 infants alone in the nursery.

## Statement of Deficiencies

### 1723.A.&B.: CPR Certification

**Not Met**

1723.A.&B.: A. Infant and child CPR. Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in infant and child CPR through training approved by the department.

B. Adult CPR. Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in adult CPR through training approved by the department.

#### Finding:

1723.A&B. Based on record review on 5/7/2019, S1 failed to have documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children had current certification in infant, child, and adult CPR through training approved by the department. Specialist observed 3 staff on the premises supervising children. 1 of 3 staff present had documentation of this certification. S1 had the current certification. This was corrected when S4 returned from the bus run.

### 1723.C.: Pediatric First Aid

**Not Met**

1723.C.: Pediatric First Aid. Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in pediatric first aid through training approved by the department.

#### Finding:

1723.C. Based on record review on 5/7/2019, S1 failed to have documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children had current certification in Pediatric First Aid through training approved by the department. Specialist observed 3 staff on the premises supervising children. 1 of 3 staff had documentation of this certification. S1 had the current certification. This was corrected when S4 returned from the bus run.