

## Statement of Deficiencies

### 1719-A.-B.: Orientation Training

Not Met

1719-A.-B.: Within seven calendar days of date of hire, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices,

Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention;

#### Finding:

1719-A.-B. Based on record review on 05/07/18, S1 lacked documentation that staff, S9 (DOH 04/01/18), received orientation within seven calendar days of date of hire, and prior to assuming sole responsibility for any children. Based on review of S9's daily attendance record S9 was present in the center on 04/05/18, 04/06/18, 04/09/18, 04/10/18, 04/23/18, 04/27/18, and 05/07/18. Orientation should have been completed on 04/27/18 as this would have been her 7th day working.

S1 also had no orientation sheet available for review for review for S6 who was hired on 08/21/17. S1 lacked documentation that both the seven day and the 30 day orientation was completed.

Both completed prior to specialist leaving.

### 1807-B.: CCCBC-Based Determinations of Eligibility for Volunteers and Staff

Not Met

1807-B.: B. Volunteers and Staff. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each volunteer, staff member, or employee of any kind, and shall have documentation of said determination available at all times for inspection upon request by the Licensing Division.

#### Finding:

1807-B. Based on record review on 05/07/18, A CCCBC-based determination of eligibility for child care purposes from the department was not obtained for each S9, prior to the person being present at the center or performing services as evidence by: S9's date of hire was documented as 04/01/18 by S1 on 05/07/18, daily attendance records reviewed showed that S9 was present in the center on 04/05/18, 04/06/18, 04/09/18, and 04/10/18. The CCCBC was not issued until 04/19/18. S1 stated that she thought she had 30 days after hiring someone to complete the background check.