

Statement of Deficiencies

1103.A.-D.: Critical Incidents and Required Notifications

Not Met

1103.A.-D.: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
 2. serious injury or illness that required medical attention;
 3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
 4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The department and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The department shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the department's Critical Incidents Report Form and shall contain all information requested on the form.

Finding:

1103.A.-D. Based on record review: S4 failed to notify the Department within 24 hours or the next business day of a reportable critical incident. On 4/17/19, O1 reported to S4 observing S2 being aggressive towards her child, C1. O1 reported to S4 observing S2 yelling at her child (C1) and grabbing him by the arm causing him to lose his balance.

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A. Based on record review/observation: The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 9 children were present and 8 children were signed in on the log upon Specialist's arrival at 10:30 a.m. on 5/6/19.

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Based on record review/observation: The center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by 0 of 2 staff on premises signed in the log upon Specialist's arrival at 10:30 a.m. on 5/6/19. Also, the staff attendance log for 5/6/19 indicated S5 was on the premises earlier, but had not signed out of the log upon departure.

1807.B.: CCCBC-Based Determinations of Eligibility for Volunteers and Staff

Not Met

1807.B.: B. Volunteers and Staff. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each volunteer, staff member, or employee of any kind, and shall have documentation of said determination available at all times for inspection upon request by the Licensing Division.

Finding:

1807.B. Based on record review: A CCCBC-based determination of eligibility for child care purposes from the department was not obtained for each staff member, S2(DOH: 3/8/19), prior to the person being present at the center or performing services as evidence by an eligible for child care purposes status dated 4/23/19 for S2, although S2 worked with children in the center on 3/15/19, 3/20/19, 3/22/19, 3/25/19, 3/27/19, 3/29/19, 4/1/19, 4/3/19, 4/5/19, 4/15/19, 4/16/19, 4/17/19, 4/18/19 and 4/22/19. S4 stated she misunderstood the provisionally eligible status. S4 thought the provisionally eligible status allowed a new employee to work in the center before getting their CCCBC.