

Statement of Deficiencies

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Based on record review at 2:37pm, S1 failed to have a daily attendance record that accurately reflect persons on the child care premises at any given time as evidenced by the following: There is no documentation of the arrival and departure times for S1 on 4/12/2021 - 4/16/2021, and 4/19/2021 - 4/20/2021. S1 stated he was present all of the above days.

Corrective Action Plan: Effective 5/5/2021, S1 stated he will remember to sign in as soon as he walks in the door, to prevent being cited again.

1711.A.&B.&D.&G.: Child to Staff Ratio

Not Met

1711.A.&B.&D.&G.: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
 2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

1711.B.1. Based on record review at 2:38pm of children and staff attendance logs, S1 failed to have a minimum of 2 child care staff present at an early learning center when more than one child is present as one staff, S2, was supervising more than one child on the following dates:

- On 4/12/2021, S2 was supervising 13 children alone. S1 stated he was present, however, there is no documentation of S1's arrival and
- On 4/13/2021, S2 was supervising 11 children alone. S1 stated he was present, however, there is no documentation of S1's arrival and departure.
- On 4/14/2021, S2 was supervising 10 children alone. S1 stated he was present, however, there is no documentation of S1's arrival and departure.
- On 4/15/2021, S2 was supervising 10 children alone. S1 stated he was present, however, there is no documentation of S1's arrival and departure.
- On 4/16/2021, S2 was supervising 11 children alone. S1 stated he was present, however, there is no documentation of S1's arrival and departure.
- On 4/19/2021, S2 was supervising 12 children alone. S1 stated he was present, however, there is no documentation of S1's arrival and departure.
- On 4/20/2021, S2 was supervising 13 children alone. S1 stated he was present, however, there is no documentation of S1's arrival and departure.

Corrective Action Plan: Effective 5/5/2021, S1 stated he will set a reminder to sign in and out daily, and will ensure he and S2 are present at all times while children are in care.

1901.C.: End-of-Day Check

Not Met

1901.C.: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

Finding:

1901.C. Based on record review at 2:57pm, S1 failed to have documentation that the entire center and play yard was checked after the last child departed on 5/4/2021 to ensure that no child is left at the center. S2 stated she conducted the visual check at 6:35pm. Corrected document at 4:00pm.

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Corrective Action Plan: Effective 5/5/2021, S2 stated she will have a reminder to make sure that the visual check is documented right after completion that same day.

1915.A.: Health Services - Observation

Not Met

1915.A.: Observation. Upon arrival at the center, the physical condition of each child shall be observed for possible signs of illness, infections, bruises or injuries, and when something is observed, it shall be documented and such documentation shall include an explanation from the parent or child.

Finding:

1915.A. Based on record review at 3:16pm, S1 failed to have documentation of observations, when something is observed, that include an explanation from parent and/or child for the following:

- On 3/19/2021, a child had a sore on the chin.
- On 4/21/2021, a child had a cracked lower lip.
- On 5/3/2021, a child had a couple of scratches on face.

Corrective Action Plan: Effective 5/5/2021, S2 stated she will remember to ask the parent about the observation when the child is being dropped off, and will document it immediately.
