

## Statement of Deficiencies

### 713.A.: Office of Public Health, State Fire, City Fire Approval

Not Met

713.A.: Annual licensing inspections by the department, current approvals by the Office of Public Health, Office of State Fire Marshal, and city fire (if applicable), and academic approval by the department (if type III center) shall be required before the expiration of an existing license. However, if a center has documentation establishing that the center requested an inspection by the Office of Public Health or the Office of State Fire Marshal prior to the expiration of the existing license, these approvals may be submitted to the department within 90 calendar days of the date of the license renewal.

#### Finding:

713.A. Based on record review/observations at approximately 12:16 p.m., S2 failed to have documentation of a current annual inspection and approval from Office of Public Health, State Fire Marshal, and City Fire. S2 stated the center was closed from 08/29/2021 to 03/28/2022 and no state agency has come out to inspect the center for reopening.

Also, S2 failed to have current Academic Approval. The last documented, posted approval expired 06/30/2021.

Corrective Action Plan: Effective 05/04/2022, S2 stated she will set a reminder two months prior to the expiration of each certification to contact each agency to ensure the inspections are completed timely and to ensure compliance with this regulation.

### 1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

#### Finding:

1507.B. Based on record review/observations at 10:54 a.m., the center's staff and owner's daily attendance record failed to accurately reflect persons on the child care premises at any given time. Upon Specialist arrival, S1 was the only staff on premises. According to documentation S2 was signed in on the log 6:30 am, but was not on premises. S2 was observed coming back on premises at 11:08 a.m.

Corrective Action Plan: Effective 05/04/2022, S2 stated she will check the log to make sure staff signs out on the log to reflect who is on premises at all time and to ensure compliance with this regulation.

### 1507.C.: Daily Attendance Records - Independent Contractors

Not Met

1507.C.: Independent Contractors. A daily attendance record for all extracurricular personnel, therapeutic professionals and other independent contractors, to include the first and last name of the contractor, date of visit, arrival and departure times, name of staff member that accompanied contractor, if required, and purpose of the visit.

#### Finding:

1507.C. Based on record review/observations at approximately 11:13 a.m., S2 failed to have a daily attendance record for center's independent contractors. S2 stated she could not locate the records during the licensing visit.

Corrective Action Plan: Effective 05/04/2022, S2 stated the independent contractor's log will be kept near the entrance door on the desk to ensure compliance with this regulation.

## Statement of Deficiencies

### 1711.A.&B.&D.&G.: Child to Staff Ratio

Not Met

1711.A.&B.&D.&G.: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than four children are present.
2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
3. The department's form noting required child-to-staff ratios shall be posted in each room included in the center's licensed capacity.
4. Minimum child-to-staff ratios for type II and type III centers are as follows.

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups? Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages two, three, four and five.
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages five and older.

#### Finding:

1711.A.&B.1.&2.&D. Based on observation at 10:56 a.m., S2 failed to have at a minimum of 2 child care staff present at an early learning center when more than four children are present as S1 was supervising 11 children, ages four and five, and S2 was not on premises. S2 returned to premises at 11:08 am. and ratio was satisfied.

Corrective Action Plan: Effective 05/04/2022, S2 stated no staff will leave premises if more than two children are on premises to ensure compliance with this regulation.

### 1919.A.&B.: Food Service and Nutrition - Menu

Not Met

1919.A.&B.: A. All meals and snacks provided by the center, and their preparation, service and storage, shall meet the requirements for meals of the U.

S. Department of Agriculture (USDA) Child and Adult Care Food Program (CACFP), 7 CFR 226.20, and LAC 51:XXIII.

B. The weekly menu shall:

1. be planned for each day of the week and list the specific food items served;
2. be prominently posted, written or electronically, by the first day of each week and remain posted throughout the week; and
3. have substitutions or additions posted, written or electronically, on or near the menu.

#### Finding:

1919.B. Based on observations/record review at 12:02 p.m., menu substitutions or additions failed to be posted, written or electronically, on or near the menus. Specialist observed the children eating chicken pasta, greens beans, fruit, milk and water. The posted menu indicated that BBQ chicken, cucumber salad, sliced pears, yellow rice, wheat bread and milk would be served for lunch.

Corrective Action Plan: Effective 05/04/2022, S2 stated an update menu will be posted near to ensure compliance with this regulation.