

Statement of Deficiencies

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Daily Attendance Records- Staff and Owners Based on record review: On 5/1/2019, Specialist reviewed staff daily attendance records from April 1, 2019 through April 30, 2019, and noted the provider did not list a departure time on the daily attendance for S3, S5, S6 and S8 seven times.

1921.E.: Tornado Drills

Not Met

1921.E.: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

Finding:

1921.E. Tornado Drills. Based on record review: On 5/1/2019, Specialist observed that the provider did not have documentation of tornado drills that were conducted at least once per month during the months of March, April, May, and June. There were no tornado drills conducted during those months.