

Statement of Deficiencies

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Based on record review on 4/30/19, S1 did not maintain documentation of a daily attendance record for Staff and Owners, to include the time of arrival and departure as LS observed S2 failed to document her arrival time on today's daily attendance log.

1711.H.: Rest Time - Minimum Child to Staff Ratio

Not Met

1711.H.: Rest Time - Minimum Child to Staff Ratios

1. Sufficient staffing needed to satisfy child to staff ratios shall be present on the premises during rest time and available to assist as needed.
2. Children ages one and older may be grouped together at rest time with one staff member in each room supervising the resting children.

Finding:

1711.H. Based on observations on 4/30/19, S1 had children under the age of one grouped together with older children at rest time as LS observed S3 supervising (1) 9 mths old and (9) 2 yr to 3yr old during the center walk through at nap time. LS observed S3 handing the infant to S1 to be supervised by S2. S3 stated she was only supervising the child because the child was crying.

1713.E.&F.: Supervision Participation

Not Met

1713.E.&F.:

E: While supervising a group of children, staff shall devote their time to supervising the children, meeting the needs of the children, and participating with them in their activities.

F: Staff duties that include cooking, housekeeping or administrative functions shall not interfere with the supervision of children.

Finding:

1713.F.: Based on observation/interview(s) on 4/30/19, while supervising a group of children, S2, did not devote her time to supervision of the children, meeting the needs of the children, and in participation with the children in their activities; as staff was observed pushing (4) children (ages 6mths - 11 mths) in strollers back to S2's classroom. LS observed S1 assisting S2 with getting all the children in the classroom. S2 stated that she had to help with cleaning the area and she placed the children in strollers against the wall while she was cleaning.

1721.A.-C.: Continuing Education Training

Not Met

1721.A.-C.: A. Early learning centers shall provide opportunities for continuing education of staff members who are left alone with children, or who have supervisory or disciplinary authority over children.

1. Staff members of early learning centers, excluding foster grandparents, shall obtain a minimum of 12 clock hours of continuing education per center anniversary year.

B. Staff members of type I, type II and type III centers who are neither left alone with children, nor have supervisory or disciplinary authority over children, shall obtain a minimum of three clock hours of continuing education in job related topics per center's anniversary year.

C. Continuing education for all types of centers shall be conducted by trainers approved by the department. The department shall keep a registry of approved trainers.

Finding:

1721.A.-C. Based on record review/interview(s) on 4/30/19, there was no documentation that the center staff of an early learning center, excluding Foster Grandparents, provided opportunities for 1 of 6 staff members to obtain a minimum of 12 clock hours of training annually in the topics found in §1719(A) and (B) as LS observed S6 failed to have the additional 5 continued education training hours for the 2018 - 2019 licensing year. S1 stated S6 did not complete these trainings due to the approved trainer not having any available trainings.

1911.E.: Daily Reports for Infants

Not Met

1911.E.: Daily Reports for Infants. Written reports that include the liquid intake, food intake, disposition, bowel movements and eating and sleeping patterns shall be given to the parents of infants on a daily basis. Reports shall be kept current throughout the day.

Finding:

1911.E. Based on observations on 4/30/19, S1 lacked a daily written report for 3 of 4 infants as LS observed S2 failed to complete this information for LS to review. LS observed an infants name on one of the daily infant reports but not additional information was documented. S2 stated she arrived to

Statement of Deficiencies

the center late and failed to document this information.

S3 also failed to complete this information for the one infant she was supervising upon LS arrival to the center.

2103.F.: Passenger Transportation Log

Not Met

2103.F.: Passenger Log

1. A current passenger log for each trip shall be used to track children and staff during transportation.
2. The log shall be maintained on file at the center and a copy shall be provided to the driver or monitor.
3. The following shall be recorded in the passenger log:
 - a. date the transportation is provided;
 - b. name of the child;
 - c. name of driver and staff members;
 - d. pick up and drop off locations;
 - e. time child was placed on the vehicle;
 - f. time child was released and name of the person or entity to whom child was released; and
 - g. signature of staff person completing the log.

Finding:

2103.F. Based on record review on 4/30/19, the current passenger transportation log completed by the driver, (S6), or attendant , (S3), was incomplete as it did not include time children were released as LS observed this information was omitted on the center's passenger transportation logs.
