

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A: Daily Attendance Records-Children: Based on record review on 4/30/18 the center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 24 children were present and 20 children were signed in on the log. S1 corrected the daily attendance for children prior to the Specialist leaving the center.

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B: Daily Attendance Records- Staff Records: Based on record review on 4/30/18 the center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by S9 arrived at the center on 3/29/18 at 11:50AM and failed to the sign out at her departure.

1715-A.2: Photo Identification

Not Met

1715-A.2: Personnel files for each staff member shall be maintained at the center and shall include the following:
copy of a state or federal government issued photo identification;

Finding:

1715-A.2: Photo Identification: Based on record review on 4/30/18 the center did not have a copy of 4 of 10 State or federal government issued photo Identification available for review.

1719-A.-B.: Orientation Training

Not Met

1719-A.-B.: Within seven calendar days of date of hire, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices,

Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention;

Finding:

1719-A.-B. Orientation Training Based on record review on 4/30/18 the center lacked documentation that 1 of 10 staff, S4, received additional orientation within seven days of date of hire. S4 was hired on 1/9/18 and should have completed seven day training on or by 1/16/18. The center also lacked documentation that 1 of 10 staff, S4, received additional orientation within thirty days of date of hire. S4 was hired on 1/9/18 and should have completed 30 day training on or by 2/9/18.

Statement of Deficiencies

1807-C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807-C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

Finding:

1807-C.: CCCBC-Based Determination of Eligibility for Visitors and Contractors: Based on record review on 4/30/18 a CCCBC-based determination of eligibility for child care purposes from the department was not obtained for each independent contractor, O1, O2, O3 prior to the person being present at the center or performing services as evidence by on 4/20/18 O1 came into the center at 11:20 AM and departed at 11:40 AM, on 3/21/18 O2 came into the center 10:00 AM and departed at 10:55 AM, and on 3/27/18 O3 came to the center at 9:20 AM and departed at 10:00AM. The Center did not have documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied independent contractor, O1, O2, and O3 at all times while on the center premises. Documentation did not include the language stating that were accompanied by the staff member at all times while on the premises, and signature of the staff member.

1903-C: Free of Hazards

Not Met

1903-C: Indoor and outdoor areas shall be free of hazards.

Finding:

1903-C: Free of Hazards: Based on observations the indoor and outdoor area were not free of hazards as evidenced by on 4/30/18 the Specialist observed a pink handled pair of adult scissors in a drawer inside of S1 and S2's classroom which is accessible to children.

2103-A: Parental Authorization

Not Met

2103-A: Written authorization shall be obtained from a parent to transport a child on a regular basis. Such authorization shall include the name of the child, the type of transportation (to and from school, to and from home) and the names of individuals, schools, or other entities to whom the child may be released.

Finding:

2103-A: Parental Authorization: Based on record review In 23 of 26 children's files reviewed the provider did not maintain signed parental authorization to transport a child on a regular basis.

2103-E: Master Transportation Log

Not Met

2103-E: Master Transportation Log

1. A copy of the current master transportation log shall be maintained on file at the center and shall include the names of the children, the pickup and drop off locations, and the authorized persons to whom the children may be released. Documentation shall be maintained whether transportation is provided by the center or contracted.
2. Each driver or monitor, whether provided by the center or through a contractor, shall be provided a current master transportation log.

Finding:

2103-E: Master Transportation Log: Based on record review on 4/30/18 the center did not have documentation that the driver or attendant was provided with a master transportation log. Transportation is provided by the center.