# Statement of Deficiencies

## 1507.A.: Daily Attendance Records - Children

**Not Met** 

1507.A.: A daily attendance record for children shall be maintained that shall:

- 1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
- 2. accurately reflect children on the center premises at any given time; and
- 3. be used to sign in and out if a child leaves and returns to the center during the day.

### Finding:

1507.A.: Daily Attendance Record - Children: Based on observation/record review at 12:10pm, the center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 31 children were present and 30 children were signed in on the log. S1 corrected by including an arrival time of 9:30am for C1 (age one). This deficiency previously cited on 3/30/2021.

Corrective Action Plan: Effective 4/27/2021, S1 stated she will continue to remind parents to include arrival and departure times on the attendance record, to ensure this deficiency is not recited.

#### 1711.H.: Rest Time - Minimum Child to Staff Ratio

**Not Met** 

1711.H.: Rest Time - Minimum Child to Staff Ratios

- 1. Sufficient staffing needed to satisfy child to staff ratios shall be present on the premises during rest time and available to assist as needed.
- 2. Children ages one and older may be grouped together at rest time with one staff member in each room supervising the resting children.

## Finding:

1711.H.: Rest Time - Minimum Child to Staff Ratio: Based on observation/record review at 12:00pm, S1 did not have the required staffing present in the building during rest time to satisfy child/staff ratio as evidenced by 31 children (4 infants, 8 one year old, and 19 two to four years old) present with 3 staff (S1, S4, and S5). S2 signed out and left the center at 11:30am. Child to staff ratio was corrected at her return to the center at 12:21pm. One additional staff was needed in the center at all times to meet the minimum child to staff ratio during rest time.

Corrective Action Plan: Effective 4/27/2021, S1 stated when all staff are needed to meet ratio, they will remain in the center, during break times, to ensure this deficiency is not recited.

## 1719.A.&B.: Orientation Training

**Not Met** 

1719.A.&B.: A. Within seven calendar days of the first day present at the center, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

- 1. child abuse identification and reporting;
- 2. emergency preparation;
- 3. licensing regulations; and
- 4. safe sleep practices.
- B. Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:
  - 1. child development;
  - 2. child guidance;
  - 3. learning activities;
  - 4. health and safety;
  - 5. shaken baby prevention; and
  - 6. CPR and first aid, as applicable.

## Finding:

1719.A.: Orientation Training: Based on record review at 12:49pm, S1 lacked documentation that 1 of 1 staff, S11, received orientation within seven days of the first day present at the center and prior to having sole responsibility for any children. S11 was hired and began working on 4/8/2021. Attendance records document S11 worked in the center on 4/15/2021-4/16/2021, and 4/19/2021-4/23/2021, without completing the required orientation on or before 4/14/2021. This deficiency was previously cited on 3/30/2021.

Corrective Action Plan: Effective 4/27/2021, S1 stated she will have all new hired staff complete the first online training module on louisianabelieves.com prior to entering the classroom, to ensure this deficiency is not recited.