

Statement of Deficiencies

1103-A-E: Critical Incidents and Required Notification

Not Met

1103-A-E: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
 2. serious injury or illness that required medical attention;
 3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
 4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The Licensing Division and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The Licensing Division shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form.
- E. Reporting deadlines may be adjusted in the event of a natural catastrophe and/or disaster, as determined by the Department.

Finding:

1103-A-E Based on record review/interview: The provider failed to notify, within 24 hours of the incident, the Division of Licensing of the following critical incident: On 4/6/17, C1 was observed to have a black eye upon waking up from nap time. After internal investigation, S2 determined an accident occurred with another child resulting in C1 obtaining an eye injury. An accident report was completed and the parent was notified timely. The center was not certain if C1 received medical treatment upon departure of the center nor did the center follow up with the parent once the child returned to the center on 4/7/17 or 4/17/17. C1 received medical treatment on 4/7/17. The center was aware on two separate occasions that C1 was checked out of the center early due to an "appointment" but did not inquire about the "appointment" relating to the accident on 4/6/17. On 4/24/17, at approximately 1:30pm, an East Baton Rouge Sheriff Detective came to the center to speak with S2 regarding the accident occurring on 4/6/17 with C1. During the visit on 4/24/17, S2 was made aware of C1 receiving medical treatment regarding the accident on 4/6/17. As of 3:00pm on 4/25/17, S2 did not notify the Division of Licensing of an EBR Sheriff Detective coming to the center with an investigation regarding an incident that allegedly occurred at the center on 4/6/17 nor did S2 notify the Division of Licensing upon learning of C1 receiving medical treatment as a result from the accident occurring at the center on 4/6/17. As of 4:00pm on 4/25/17, S2 was completing the critical incident report form to submit to the Division of Licensing. The Critical incident form has been submitted to Division of Licensing on 4/25/17 at 4:37 PM.

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-B Based on record review: The daily attendance log for children in Room 8 did not include: the time of departure for 1 of 12 children on 4/4/17, 1 of 12 children on 4/7/17, 2 of 12 children on 4/13/17; 1 of 12 children on 4/19/17, 4 of 12 children on 4/20/17, and 3 of 12 children on 4/21/17.

1703.B: Visitors - CBC/Accompanied

Not Met

1703.B: An early learning center shall obtain documentation of a satisfactory fingerprint based CBC for each visitor or independent contractor of any kind, prior to the person being present at the center or performing services for the center UNLESS the visitor or independent contractor WILL BE accompanied at all times while on the center premises by an adult, paid, staff member who is not being counted in child to staff ratios, and the center shall have copies of said documentation on-site at all times and available for inspection upon request by the Licensing Division.

1. Documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied a visitor or independent contractor at all times while the visitor or contractor was on the center premises shall include the date, arrival and departure time of the visitor or contractor, language stating that the visit or contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

Finding:

1703.B Based on record review: A satisfactory fingerprint based CBC was not obtained for each independent contractor, prior to the person being present at the center or performing services as evidence by: O1 CBC expiring on 2/3/17 and they were signed into the center on 3/17/2017. The Center did not have documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied O1 at all times while they were on the center premises. Documentation did not include the language stating that they were accompanied by the staff member at all times while on the premises and/or signature of the staff member.

Statement of Deficiencies

1713-E&F: Supervision Participation

Not Met

1713-E&F:

E: While supervising a group of children, staff shall devote their time to supervising the children, meeting the needs of the children, and participating with them in their activities.

F: Staff duties that include cooking, housekeeping or administrative functions shall not interfere with the supervision of children.

Finding:

1713-E&F: Based on interviews: On 4/3/17, a staff member polished the fingernails and toe nails of one student. The staff member was the only staff present in the classroom during the activity and would be unable to adequately supervise and meet the needs of the 10 additional 2 year old children in the classroom during the time the staff was polishing the nails of the student.

1715-A.5: State Central Registry

Not Met

1715-A.5: Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a current, completed state central registry disclosure form indicating no justified (valid) finding of abuse or neglect by the DCFS, or a current determination from the DCFS indicating that the individual does not pose a risk to children.

Finding:

1715-A.5 Based on record review: Provider failed to have documentation of a completed state central registry disclosure form (SCR 1) on site and available for review at the center prior to a previously completed form expiring (1705.B). 15 of 26 staff, S1 (expired 4/1/17), S2 (expired 4/1/17), S3 (expired 4/1/17), S4 (expired 4/1/17), S5 (expired 4/1/17), S6 (expired 4/1/17), S8 (expired 4/1/17), S9 (expired 4/1/17), S11 (expired 4/1/17), S12 (expired 4/1/17), S15 (expired 4/1/17), S16 (expired 4/1/17), S17 (expired 4/1/17), S18 (expired 4/1/17), and S19 (expired 4/1/17), failed to have documentation of the completed form prior to 4/1/2017. S1 has a new form dated 4/17/17; S2, S3, S4, S5, S6, S8, S9, S11, S12, S15, S16, S17, S18, and S19 have a new form dated 4/11/17.

1901-M: Strings and Cords

Not Met

1901-M: Strings and cords, including but not limited to those found on equipment, window coverings, televisions and radios, shall be inaccessible to children under age 4.

Finding:

1901-M Based on observations: Strings and cords, including but not limited to those found on radios, shall be inaccessible to children under age 4. Licensing Specialist observed the cord to the radio and the window air conditioning unit to be plugged in, low to the floor, and not secured to the wall, in Room 5 (Infant classroom). Licensing Specialist observed the cord to the radio to be plugged in, low to the floor and not secured to the wall, in Room 8 (2 year old classroom).

1901-P: Staff Personal Belongings

Not Met

1901-P: The personal belongings of center staff members shall be inaccessible to children.

Finding:

1901-P Based on interview(s): The personal belongings of center staff was used to polish the fingernails and toenails of a child while in the center on 4/3/17. The staff member admitted to using her personal nail polish and did not initially think there was anything wrong with the activity, but has since apologized to the parent of the child.

1915-A: Health Services - Observation

Not Met

1915-A: Upon arrival at the center, the physical condition of each child shall be observed for possible signs of illness, infections, bruises or injuries, and when something is observed, it shall be documented and such documentation shall include an explanation from the parent or child.

Finding:

1915-A Based on record review: The center did not document observations, when something is observed, noted on children upon arrival to the center. Results including an explanation from parent and/or child were not documented. Room 1 failed to document health observations for 2 of 4 children on 4/24/17 and 1 of 1 child on 4/25/17; Room 2 failed to document health observations for 6 of 6 children on 4/25/17; and Room 3 failed to document health observations for 5 of 5 children on 4/25/17. Center staff were aware of C11 having a black eye due to an accident that occurred at the center on 4/6/17. There is no documentation to support C11 coming into the center with a black eye being on 4/7/17. Daily Observation Report indicates C11 "has bruise under left eye (healing)" on 4/17/17. Daily Observation Report indicates injury/illness observed for the following children: C11 on 4/18/17 and 4/19/17 but there is no explanation of what was observed and/or explanation from parent/child.; C12 on 4/17/17, 4/18/17, and 4/19/17 but there is no explanation of what was observed and/or explanation from parent/child.; and C13 on 4/19/17 but there is no explanation of what was observed and/or explanation from parent/child.

Statement of Deficiencies

2103-A: Parental Authorization

Not Met

2103-A: Written authorization shall be obtained from a parent to transport a child on a regular basis. Such authorization shall include the name of the child, the type of transportation (to and from school, to and from home) and the names of individuals, schools, or other entities to whom the child may be released.

Finding:

2103-A Based on record review/interviews: In 10 of 10 children's files reviewed the provider did not maintain signed parental authorization to transport a child on a regular basis. S1 stated the registration form has been updated to include transportation authorization but C1, C2, C3, C4, C5, C6, C7, C8, C9, and C10 have been enrolled in the center for years and they do not have the updated registration form on file; therefor parental authorization for transportation for the children are unable to be located during the visit.

2103-F: Passenger Transportation Log

Not Met

2103-F: Passenger Log

1. A current passenger log for each trip shall be used to track children and staff during transportation.
2. The log shall be maintained on file at the center and a copy shall be provided to the driver or monitor.
3. The following shall be recorded in the passenger log:
 - a. date the transportation is provided;
 - b. name of the child;
 - c. name of driver and staff members;
 - d. pick up and drop off locations;
 - e. time child was placed on the vehicle;
 - f. time child was released and name of the person or entity to whom child was released; and
 - g. signature of staff person completing the log.

Finding:

2103-F Based on record review: The center's passenger log is incomplete for the trips on 4/3/17-4/25/17 as evidenced by the current passenger log lacking the following information for each trip: name of driver, pick up and drop off locations, time child was placed on the vehicle, and time child was released and name of the person or entity to whom child was released.
