

Statement of Deficiencies

1103.A.-D.: Critical Incidents and Required Notifications

Not Met

1103.A.-D.: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
 2. serious injury or illness that required medical attention;
 3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
 4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The department and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The department shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the department's Critical Incidents Report Form and shall contain all information requested on the form.

Finding:

1103.A.,C.,D.: Critical Incidents and Required Notifications: Based on interview(s) on 4/24/19 the center failed to notify within 24 hours of the incident the Department and other appropriate agencies of the following critical incident: an allegation that S11 provided maltreatment of C1 while he was in her class. O2 stated that she wrote a letter to S1 identifying an incident that was witnessed by an unnamed staff person at the center which involved her son, C1 and S11. O2 stated that she wrote to S1 that she was told that S11 got frustrated with C1 and told him that he was going to do what she said, grabbed by his arm lifting him from the ground and jerking him around like a rag doll. O2 stated that she was invited to a meeting at the school by S1. O2 stated that S1, S25, S11, C1 and herself were in the meeting and it resulted in C1 being moved to S8's classroom. The center failed to inform the Department once O2 made the allegation that C1 was being pulled on by S11. The center should have contacted the department on or by the end of the day on 2/3/19, which was the day after C1 was transferred to S8's class.

Based on interview on 4/24/19, S1, failed to notify the Department that O1's habitual calling, visiting the center, and slanderous behaviors required him to be banned from the center as of 3/27/19. S1 stated that O1's harassing behavior and his ridicule of she and S25, resulted in her taking the matter to her Supervisor, and the Parish President who in return informed her to write O1 a letter banning him from the center premises. The information regarding O1's ban from the center should have been reported the Department no later than the end of business on 3/28/19 due to O1's behavior being a danger to the children at the center.

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A.: Daily Attendance Records-Children: Based on record review on 4/24/19 the center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 121 children were present and 119 children were signed in on the log. S5 and S9 corrected the attendance log prior to the Specialist leaving the center.

1507.F.: Daily Attendance Records Maintained

Not Met

1507.F.: Daily attendance records shall be maintained on site for three years.

Finding:

1507.F. Daily Attendance Records Maintained: Based on record review on 4/25/19 the center did not maintain documentation of daily attendance records for children for 3 years as evidence by on 4/25/19 the Specialist requested the attendance logs for S8's class for the dates of 8/24/18, 8/29/18, 9/7/18, and 9/12/18. The center could not identify the attendance logs for 8/29/18 and 9/7/18.

1807.C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807.C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

Finding:

Statement of Deficiencies

1807.C: CCCBC-Based Determinations of Eligibility for Visitors and Contractors: Based on record review on 4/24/19 a CCCBC-based determination of eligibility for child care purposes from the department was not obtained for each visitor, O1, prior to the person being present at the center or performing services as evidenced by the center visitors logs identifying that O1 was in the center on 8/24/18 from 12:57PM to 2:25PM, on 8/29/18 from 9:40 AM to 10:11 AM, on 9/7/18 from 10:28AM to 10:30AM, and 9/12/18 from 1:00PM to an unknown time visiting S8. The Center did not have documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied visitor, O1, at all times while on the center premises. Documentation of O1 visits on 8/24/18, 8/29/18, 9/7/18, and 9/12/18 did not include language stating that O1 was accompanied by the staff member at all times while on the premises and staff signature. Documentation of O1's visit on 9/12/18 did not include the departure time.
