

## Statement of Deficiencies

### 1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507.A. Daily Attendance Records - Children. Based on record review: The Specialist reviewed the daily attendance log for children and noted that the log did not include the first and last name of the person to whom 3 children were released each day the children attended the center from March 1, 2019 thru April 23, 2019.

### 1509.A.7.: Parental Involvement Policy

Not Met

1509.A.7.: Parental Involvement Policy

Parents shall be offered a minimum of two opportunities for involvement each year, which may include but are not limited to, an open house, parent education session, parent and staff conference, family pot luck dinner, holiday party or parent or grandparent's day.

#### Finding:

1509.A.7. Parental Involvement Policy. Based on record review: On 4/24/2019, Specialist noted that the Provider did not have a policy offering Parents a minimum of two opportunities for involvement each year, which may include but are not limited to, an open house, parent education session, parent and staff conference, family pot luck dinner, holiday party or parent or grandparent's day.