

Statement of Deficiencies

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A. Based on record review/observations on 4/24/19, the center's daily attendance log for children did not accurately reflect the children on the child care premises during Specialist's walk-through as 19 children were present and 16 children were signed in on the log.

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Based on record review/observations on 4/24/19, S1 did not maintain documentation of a daily attendance record for Staff and Owners, to include the time of arrival as Specialist observed 1 out of 4 staff, (S4), failed to sign in on today's daily attendance log.