Date - 04/24/2018 License # - 16068

Action Code - 6 - FOLLOW-UP to ANNUAL SURVEY

Statement of Deficiencies

1501-A: Operations Not Met

1501-A: A center shall operate within the licensed capacity, age range, hours of operation and other specific services designated on its license.

Finding:

1501-A Based on observations/record review/interview(s): Provider failed to operate within her licensed capacity as on April 24, 2018, Specialist observed 34 children present; however, the center is only licensed to provide care for 29 children. Specialist reviewed past sign in sheets and found that the center had 32 children present on April 23, 2018, 35 children present on April 20, 2018, 34 children present on April 19, 2018 and 36 children present on April 18, 2018. S1 stated that she was under the impression that she could use the waiver that was put in place after the flood. Specialist advised S1 that in order to use a waiver, she must apply and be approved for a waiver. S1 stated that she will adjust.

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

- 1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
- 2. accurately reflect children on the center premises at any given time; and
- be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review: The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 34 children were present and 32 children were signed in on the log.

1807-B.: CCCBC-Based Determinations of Eligibility for Volunteers and Staff

Not Met

1807-B.: B. Volunteers and Staff. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each volunteer, staff member, or employee of any kind, and shall have documentation of said determination available at all times for inspection upon request by the Licensing Division.

Finding:

1807-B. Based on record review/interview(s): A CCCBC-based determination of eligibility for child care purposes from the department was not obtained for each staff member, prior to the person being present at the center or performing services as evidence by: S3's right to review expired April 11, 2018; however, S3 was observed present and working in the center on April 24, 2018. S1 stated that she had not yet attained a CCCBC for S3. S1 removed S3 from the center and stated that she would attain a CCCBC for S3 prior to her returning to work.