

## Statement of Deficiencies

### 1103-A.-D.: Critical Incidents and Required Notification

Not Met

1103-A.-D.: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
  2. serious injury or illness that required medical attention;
  3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
  4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The Licensing Division and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The Licensing Division shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form.

#### Finding:

1103-A.-D. Based on record review/interview(s): The provider failed to immediately notify the Parent of the following critical incident: On March 27, 2018, C1 was left unsupervised on the play yard for a short amount of time. S1 stated and documented that she found C1 unsupervised on the play yard at 4:00 PM on March 27, 2018. S1 stated that C1 could not have been on the play yard more than a few moments as S13 and S14 (staff assigned to supervise C1) were just bringing the children in from the play yard and were still standing near the door inside of the classroom when she entered. S1 stated that both S13 and S14 stated that they had just entered the center when S1 returned C1 to the class. S1 stated that C1's parents were notified at 4:57 PM.

### 1509-A.1: Child Abuse and Neglect Policy

Not Met

1509-A.1: Child Abuse and Neglect Policy

- a. As mandated reporters, all staff and owners shall report any suspected abuse or neglect of a child to the Louisiana Child Protection Statewide Hotline 1-855-4LA-KIDS (1-855-452-5437);
- b. An early learning center shall not delay the reporting of suspected abuse or neglect to the Child Protection Statewide Hotline in order to conduct an internal investigation to verify the abuse or neglect allegations; and
- c. An early learning center shall not require staff to report suspected abuse or neglect to the center or management prior to reporting it to the Child Protection Statewide Hotline.

#### Finding:

1509-A.1 Based on interview(s): The Provider failed to report all instances of neglect to the Louisiana Child Protection Statewide Hotline as on March 27, 2018 at 4:00 PM, S13 and S14 inadvertently left C1 unsupervised on the center play yard; however, the incident was not reported to the Louisiana Child Protection Statewide Hotline. S1 stated and documented that she found C1 unsupervised on the play yard at 4:00 PM on March 27, 2018. S1 stated that C1 could not have been on the play yard more than a few moments as S13 and S14 (staff assigned to supervise C1) were just bringing the children in from the play yard and were still standing near the door inside of the classroom when she entered. S1 stated that she was unaware of this requirement and would submit today.

### 1713-A&B&C: Supervision

Not Met

1713-A&B&C:

- A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.
- B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G), outdoors, or in vehicles, even momentarily, without staff present.
- C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

#### Finding:

1713-A&B: Based on interviews and record review: Children were not under supervision at all times as S1 stated and documented that she found C1 unsupervised on the play yard at 4:00 PM on March 27, 2018. S1 stated that C1 could not have been on the play yard more than a few moments as S13 and S14 (staff assigned to supervise C1) were just bringing the children in from the play yard and were still standing near the door inside of the classroom when she entered. S1 stated that both S13 and S14 stated that they had just entered the center when S1 returned C1 to the class.; S13 and S14 were assigned to a specific group of children failed to know the whereabouts/number of children in their assigned care and be physically present with them as evidenced by S1 stated that when C1 was left unsupervised, neither S13 nor S14 was aware that C1 had been left on the play yard.

Specialist observed C2, age 3, unsupervised in the hallway on May 8, 2018. While completing a walk through of the facility, Specialist entered

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classroom #1. Specialist completed a walk-through of the room and head count prior to exiting the classroom. Specialist exited the classroom and observed C2 in the restroom across the hall from the class. Specialist inquired with S1 where C2 belonged and S1 stated C1 belonged to classroom #1 with S9. Specialist observed that during this time, S9 was on the far right side of classroom #1 away from the door and windows seated on the floor assisted other children with a hand-print activity with the door to the classroom open. Specialist entered classroom #2 and completed a walk through and head count and upon exiting, Specialist observed C2 at the now closed door of classroom #1 struggling to open the door. Specialist pointed this out to S1 who opened the door to allow C1 back into the classroom. Specialist observed that S9 was still on the far right side of the classroom completing the fingerprinting activity. C1 stated to S1 that another child locked her out of the classroom. Specialist advised S1 that children under 4 are not permitted to walk to the restroom without supervision. S1 stated she would correct. Specialist observed that C1 was unsupervised for approximately 5 minutes.

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### 1715-A.1.3.: Staff Records and Personnel Files

**Not Met**

1715-A.1.3.: Personnel files for each staff member shall be maintained at the center and shall include the following:  
An application or staff information form containing the following information: name, date of birth, home address and phone number, training, work experience, educational background and hire date;  
Upon termination or resignation of employment, the last date of employment and reason for leaving; and

#### Finding:

1715-A.1.3. Based on record review/interview(s): Specialist found that upon termination or resignation of employment, the last date of employment, reason for leaving, for staff: S13. S1 stated that S13 was not terminated; however, she stopped reporting for work at the center. S1 stated that S13's last date worked was March 29, 2018. S1 completed this documentation prior to Specialist departure.

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### 1911-G: Pacifier Attached

**Not Met**

1911-G: Pacifiers attached to strings or ribbons shall not be placed around the neck or attached to the clothing of a child.

#### Finding:

1911-G Based on observations: A pacifier that was attached to strings or ribbons was attached to the clothing of children as Specialist observed 2 infants with pacifiers attached to their bibs. Staff corrected prior to Specialist departure..

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