

## Statement of Deficiencies

### 1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507-A Based on record review/observation: The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 13 children were present and 11 children were signed in on the log upon Specialist's arrival on 4/23/18.

### 1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

#### Finding:

1507-B Based on record review/observation: The center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by Specialist observation of S2 returning to the facility premises at 10:30 a.m. on 4/23/18 and having not signed out of the attendance log upon a previous departure.

### 1509-A.9: Electronic Devices Policy

Not Met

1509-A.9: Electronic Devices Policy that provides that all activities involving electronic devices, including but not limited to television, movies, games, videos, computers and hand held electronic devices, shall adhere to the following limitations:

- a. Electronic device activities for children under age two are prohibited; and
- b. Time allowed for electronic device activities for children ages 2 and above shall not exceed 2 hours per day.

#### Finding:

1509-A.9 Based on observations: The Provider did not follow the Electronic Devices Policy as Electronic Devices were used by children under age 2. Specialist observed 13 children ranging in age from under 12 months to Five years old (there were two children, C1 and C2 under the age of two years) seated near a computer screen watching a Preschool Prep DVD upon arrival at 10:30 a.m. on 4/23/18.

### 1711-A-B-D-G: Child to Staff Ratio

Not Met

1711-A-B-D-G: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
  2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

## ***Statement of Deficiencies***

**Finding:**

1711-A-B-D-G Based on observations: Provider did not have at a minimum of 2 child care staff present at an early learning center when more than one child is present as one staff, S1, was supervising 13 children under 12 months of age to 5 years upon Specialist's arrival at 10:30 a.m. on 4/23/18. S2 was returning to the day care premises as Specialist entered the building. S2 stated she had just left the day care premises two minutes prior to Specialist's arrival.

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