

Statement of Deficiencies

7305-I: Staff Attendance

Not Met

7305-I: A daily attendance record for staff, including the director/owner, to include the time of arrival and departure shall be maintained. Staff shall document in/out when not on the child care premises. This record shall accurately reflect persons on the child care premises at any given time.

Finding:

7305-I Based on observations/record review:

The Provider did not maintain documentation of a daily attendance record for staff, including the director/owner, to include the time of arrival and departure.

FINDINGS INCLUDE:

Specialist observed S1 filling in staff attendance logs for April 14th - April 18th. Specialist asked S1 if she was completing the staff attendance logs for employees and S1 stated she was filling them in and she is the only one that signs staff in and out of the center. Specialist reviewed the attendance logs for March and April and noted that 4/4/14, 4/7/14 thru 4/11/14 and 4/21/14 did not have staff signed into the center.

7305.M.: Influenza Notice to Parents

Not Met

7305.M.: In accordance with Act 343 of the 2009 Regular Legislative Session, providers shall make available to each child's parent or legal guardian information relative to the risks associated with influenza and the availability, effectiveness, known contraindications and possible side effects of the influenza immunization. This information shall include the causes and symptoms of influenza, the means by which influenza is spread, the places a parent or legal guardian may obtain additional information and where a child may be immunized against influenza. The information shall be updated annually if new information on the disease is available. The information shall be provided annually to each licensed facility by the Department of Social Services and shall be made available to parents or legal guardians prior to November 1 of each year.

Finding:

7305.M. Based on observations: The center failed to have influenza notice posted for parents or legal guardians to see that would include the causes and symptoms of influenza, the means by which influenza is spread, the places a parent or legal guardian may obtain additional information and where a child may be immunized against influenza.

7311-A.3: Job Descriptions

Not Met

7311-A.3: A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include written job descriptions for every position at the center.

Finding:

7311-A.3 Based on record review: The Provider lacked a job description for every position at the center for staff: 3 of 6 staff, S3, S5 and S6 did not have job descriptions in their personnel file. S1 corrected while Specialist was still in the center.

7321-J: Daily Observation of Children

Not Met

7321-J: Upon arrival at the center, each child shall be observed for possible signs of illness, infections, bruises, injuries, physical condition, etc. When noted, results including an explanation from parent and/or child shall be documented.

Finding:

7321-J Based on observations/record review: The provider did not document observations noted on children upon arrival to the center. Results including an explanation from parent and/or child were not documented.

FINDINGS INCLUDE:

Specialist observed (2) children with cuts/marks in the center on today that were not documented in the Daily observation of children log. Last documented observation was on 3/17/14

Statement of Deficiencies

7327-H: Strings and Cords

Not Met

7327-H: Strings and cords (such as those found on window coverings) shall not be within the reach of children.

Finding:

7327-H Based on observations: Strings and cords were within reach of children as Specialist observed on (2) windows and (1) door mini blind cords hanging down and in reach of the children in the room. Children could easily reach the cords and harm themselves with the strings. Provider taped the cords up with packing tape while specialist was still in the center.

7328.G.1: Fire Drills

Not Met

7328.G.1: Fire drills shall be conducted at least once per month. Drills shall be conducted at various times of the day to include all children (children attending on certain days only and/or at certain times only) and shall be documented. Documentation shall include:

date and time of drill;
number of children present;
amount of time to evacuate the center;
problems noted during drill and corrections noted; and
signatures (not initials) of staff present.

The Licensing Section recommends that at least one fire drill every six months be held at rest time.

Finding:

7328.G.1 Based on record review:

The provider's documentation of fire drills was inaccurate as the following was not noted: number of children present on fire drill log did not match number of children present on children's daily attendance log and staff signatures on fire drill log did not match staff attendance log when compared.

FINDINGS INCLUDE:

Specialist observed that the fire drill completed on 11/27/13 at 3:00pm documented that 16 children were present but when children's daily attendance was reviewed it indicated that 18 children were present at the time of the drill. on 12/30/13 at 12:15pm fire drill documentation shows that 10 children were present at the time of the drill but the children's daily attendance indicates that 11 children were present at the time of the drill. On 2/28/14 at 12:30pm fire drill documentation shows that 18 children were present at the time of the drill but the children's daily attendance logs indicates that 17 children were present at the time of the drill and staff attendance logs indicate that S6 was present at the time of the drill however S6 did not sign the fire drill log. On 3/28/14 at 9:00am fire drill documentation shows that 18 children were present at the time of the drill but the children's daily attendance logs show that 22 children were present at the time of the drill.

7328.H.1: Tornado Drills

Not Met

7328.H.1: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June. Drills shall be conducted at various times of the day to include all children (children attending on certain days only and/or at certain times only) and shall be documented. Documentation shall include:

date and time of drill;
number of children present;
problems noted during drill and corrections noted; and
signatures (not initials) of staff present.

NOTE: For additional information contact the Office of Emergency Preparedness (Civil Defense) in your area.

Finding:

7328.H.1 Based on record review/observations:

The provider failed to complete a tornado drill for March 2014. Specialist observed S1 filling out the tornado drill log and questioned S1 about completing the form. S1 stated that they had did the tornado drill but that she forgot to complete the documentation so did so on today.