

Statement of Deficiencies

5305-E: State Fire Marshal

Not Met

5305.E. The provider shall have documentation of yearly safety inspection and current approval from the Office of State Fire Marshal.

Finding:

(Old Tag#5305.E.)#7305.E. The Provider lacked documentation of a current annual fire safety inspection and approval from the Office of State Fire Marshal.

5307-A.1: Mastercard

Not Met

5307.A.1. A record shall be maintained on each child to include child's information form (mastercard) listing the child's name, birth date, sex, date of admission, name and phone number of child's physician and dentist, dietary restrictions, and allergies; signed and dated by the parent.

Finding:

(Old Tag#5307.A.1.)#7307.A.1. 3 of 7 children's records reviewed lacked the required information on the Child's Information Form (MasterCard) as the following information was omitted name and phone number of child's dentist.

5311-A.2: Reference Checks

Not Met

5311.A.2. A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include documentation of three current, positive reference checks or telephone notes signed and dated. These references shall be obtained from persons not related to the employee.

Finding:

(Old Tag#5311.A.2.)#7311.A.2. Documentation of three current, positive non related reference checks or telephone notes signed and dated was not available for 1 of 11 staff members, DOH: 4/6/09.

5311-A.4: Health Statement

Not Met

5311.A.4. A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include a written statement of good health signed by a physician or designee. Health statement dated within three months prior to offer of employment or within one month after date of employment is acceptable. A health statement is required every three years. Originals shall be presented upon request.

Finding:

(Old Tag#5311.A.4.)#7311.A.4. Health records to include documentation of good health, signed by a physician or designee were not available for 1 of 11 staff, DOH: 12/8/08.

5311-B.1: Criminal Record Check-Extracurricular

Not Met

5311.B.1. The following information shall be kept on file for therapeutic professionals and extracurricular personnel, e.g. computer instructor, dance instructor, librarian, tumble bus personnel, etc.: documentation of a satisfactory criminal record check, as required by R.S.15:587.1. Provider shall request this clearance prior to individual being present in the center. No individual with a criminal conviction of a felony, a plea of guilty or nolo contendere of a felony, or any offense of a violent or sexual nature, or any offense involving a juvenile victim shall be in a Class 'A' child care center. Note: Individuals employed by the school system may have on file at the center, a letter from school system administrative staff documenting that a criminal record clearance has been completed through Louisiana State Police.

Finding:

(Old Tag# 5311.B.1.)#7311.B.1. The Provider did not have documentation of a satisfactory criminal record check, as required by Louisiana R.S. 15:587.1, for extracurricular personnel: Mental Health Consultant thru Family Tree. Documentation of submission was not available prior to the individual being present in the center.

Statement of Deficiencies

5312-B: Quarterly Training

Not Met

5312.B. The director shall conduct, at a minimum, one staff training session/meeting every three months. Documentation shall consist of the date of the training session, training topics, and signatures (not initials) of all staff in attendance.

Finding:

(Old Tag#5312.B.)#7312.B. Provider lacked documentation that the director conducted one staff training session each three month quarter consisting of dated minutes of the training sessions including training topics and signatures (not initials) of staff in attendance. The center had documented that they had a meeting November 18, 2008 and another March 27, 2009. The center should have conducted a meeting February 2009.

5312-C: Annual Review

Not Met

5312.C. All staff, including substitutes and foster grandparents, shall have a signed and dated checklist/statement that the following topics are annually reviewed:

- center policies and practices including health and safety procedures;
- emergency and evacuation plan;
- supervision of children;
- discipline policy;
- job description;
- individual needs of the children enrolled;
- detecting and reporting child abuse and neglect;
- current Child Day Care Class "A" Minimum Standards;
- confidentiality of information regarding children and their families.

Finding:

(Old Tag#5312.C.)#7312.C. Provider lacked documentation that 2 of 11 staff, DOH:8/27/01 and 1/18/05 have annually reviewed training topics.

5317-B: Participation

Not Met

5317.B. While on duty with a group of children, child care staff shall devote their entire time in supervision of the children, in meeting the needs of the children, and in participation with them in their activities.

Finding:

(Old Tag#5317.B.)#7317.B. While on duty with a group of children, childcare staff did not devote their entire time in supervision of the children, meeting the needs of the children, and in participation with the children in their activities; staff was observed with her back turned while an 11 mos. old child was stuck under a baby bed and could not get out. The staff member in the infant room did not realize that the child was stuck underneath the baby bed until the director called it to the staffs attention.

5325-G: Equipment in Good Repair

Not Met

5325.G. All play equipment and equipment necessary for the operation of the center shall be maintained in good repair.

Finding:

(Old Tag#5325.G.)#7325.G. The provider did not maintain play equipment and equipment necessary for the operation of the center in good repair as specialist observed that in the infant room there is no safety strap on the highchair, and there are no safety straps on 1 of 3 red infant feeding chairs. There is also no safety strap on one of the infant swings.

Statement of Deficiencies

5325-N: Sleeping Accommodations Labeled

Not Met

5325.N. Each child's sleeping accommodations shall be assigned to him/her on a permanent basis and labeled.

Finding:

(Old Tag#5325.N.)#7325.N. Each child's sleeping accommodations were not assigned to him/her on a permanent basis as they were not labeled. In the infant room, none of the cribs were labeled.

5327-O: Fire Drills

Not Met

5327.O. Fire drills shall be conducted at least once per month. These shall be conducted at various times of the day and night (if nighttime care is provided) and shall be documented. Documentation shall include:

- date and time of drill;
- number of children present;
- amount of time to evacuate the center;
- problems noted during drill and corrections noted; and
- signatures (not initials) of staff present.

Finding:

(Old Tag#5327.O.)#7327.O. The Provider did not have documentation on file that fire drills were conducted at least monthly at various times of the day. The center did not have a fire drill for the month of February 2009 or March 2009. However, the center was closed for three weeks in March 2009 due to the center making building repairs.

5327-P: Visual Check of Center

Not Met

5327.P. The entire center shall be checked after the last child departs to ensure that no child is left unattended at the center. Documentation shall include date, time, and signature of staff conducting the visual check.

Finding:

(Old Tag#5327.P.)#7327.P. The Provider did not document that the entire center is checked at the end of the day to ensure that no child is left unattended at the center. Specialist observed that there was no recorded visual check for the following dates: April 13, 2009, April 14, 2009, April 17, 2009 and April 20,2009.
