

Statement of Deficiencies

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on record review:

The Center did not maintain documentation of a daily attendance record for S7, to include the time of arrival and departure.

1715-A.4: Criminal Background Check

Not Met

1715-A.4: Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a fingerprint based satisfactory criminal background check

Finding:

NEW: 1715-A.4 Based on record review: Documentation of a satisfactory fingerprint based criminal background check (CBC) was not available for 3 of 9 staff, prior to the individual(s) being present in the childcare facility (1703.A) S4 date of hire is 4/18/2017 and CBC was completed on 4/19/2017. S7 contracted employee from Liberty Kitchen was present on the premises during licensing visit and did not have a CBC on file S7 start date was 3/9/2017. No documentation of attendance was available for S7. S8 was present on the premises during licensing visit and did not have a CBC on file, attendance record verifies he was on the premises beginning 2/14/2017 to present.

1715-A.5: State Central Registry

Not Met

1715-A.5: Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a current, completed state central registry disclosure form indicating no justified (valid) finding of abuse or neglect by the DCFS, or a current determination from the DCFS indicating that the individual does not pose a risk to children.

Finding:

NEW: 1715-A.5 Based on record review:

The center failed to have documentation of a completed state central registry disclosure form (SCR 1) prior to an individual being present in or providing services to the center on site and available for review at the center(1705.A-B). 1 of 9 staff, S7 failed to have documentation of the completed form. Staff were on the premises on 4/20/2017 and failed to have documentation of the completed form. Staff were on the premises as observed by the licensing specialist. Provider corrected during licensing inspection.