

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review: The daily attendance log for children did not include the time of departure of each child. Specialist reviewed the center's sign in and out log for April 3, 2017 and observed there was no sign out time for C1 noted on the form. Specialist also observed several dates in which the sign in log was missing either the time or signature of the person who signed a child out of the center.
