

Statement of Deficiencies

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on record review:

S5 did not maintain documentation of a daily attendance record for Staff and Owners, to include the time of arrival and departure. There were no daily attendance records available for review for S5. Additionally, S4 stated she was present in the center at 7:00 on 4/12/17 and 4/13/17. There is no documentation or daily attendance record supporting this statement. S4's daily attendance record ends on 4/6/17.

1711-A-B-D-G: Child to Staff Ratio

Not Met

1711-A-B-D-G: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.

D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

1711-A-B-D-G Based on record review:

S5 did not have at a minimum of 2 child care staff present at an early learning center when more than one child is present. On 4/18/17, child attendance records show C1 and C3 arriving at 7:11 and C2 arriving at 7:20. Staff attendance records show S2 at the center at 7:00 and the next staff, S6, arrives at 7:42. On 4/17/17, child attendance records show C1 and C3 arriving at 7:07 and C2 arriving at 7:26. Staff attendance records show S2 arriving at 7:00 and the next staff, S6, arrives at 7:57. On 4/13/17, child attendance records show C1 and C3 arriving at 7:05. Staff attendance records show the first staff present, S7, arrived at 7:17 and the second staff present arrived at 7:23. According to S4, she was present at the center at 7:00 on 4/13/17, and S6 and S7 arrived with her. There is no documentation to support this statement. On 4/12/17, child attendance records show C1 and C3 arriving at 7:07 and C2 arriving at 7:20. Staff attendance records show the first staff present, S7, arrived at 7:13 and the second staff present, S6, arrived at 7:22. According to S4, she was at the center for 7:00 on 4/12/17, and S6 and S7 arrived with her. There is no documentation to support this statement.

1715-A.2: Photo Identification

Not Met

1715-A.2: Personnel files for each staff member shall be maintained at the center and shall include the following:
copy of a state or federal government issued photo identification;

Finding:

1715-A.2 Based on record review: The center did not have a copy of State or federal government issued photo Identification available for review for four of seven staff. S4, S5, S6 and S7 did not have photo identification in file and available for review.

1715-A.4: Criminal Background Check

Not Met

1715-A.4: Personnel files for each staff member shall be maintained at the center and shall include the following:
documentation of a fingerprint based satisfactory criminal background check

Statement of Deficiencies

Finding:

1715-A.4 Based on record review: Documentation of a satisfactory fingerprint based criminal background check (CBC) was not available for two of seven staff, prior to the individual(s) being present in the childcare facility (1703.A) S2's date of hire is 10/2/06 and there was no CBC on file for review. Attendance records show S2 was present in the center from 3/27/17 through 3/31/17 and from 4/3/17 through 4/7/17. S3's date of hire is 4/10/17. Attendance records show S3 was present in the center on 4/10/17, 4/11/17, 4/12/17 and 4/17/17. S2 and S3 were present during the licensing visit.

1901-G.&H.: Equipment

Not Met

1901-G.&H.: All equipment used by children shall be maintained in a clean and safe condition and in good repair. Moveable equipment shall be secured and supported so that it shall not fall or tip over.

Finding:

1901 G & H Equipment: Specialist observed one trike without handle bar grips and without pedals. The missing grips and pedals on the trike are not a safe condition and could cause injury to a child. This was corrected during the licensing visit.
