

## Statement of Deficiencies

### 1103-A-E: Critical Incidents and Required Notification

Not Met

1103-A-E: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
  2. serious injury or illness that required medical attention;
  3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
  4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The Licensing Division and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The Licensing Division shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form.
- E. Reporting deadlines may be adjusted in the event of a natural catastrophe and/or disaster, as determined by the Department.

### Finding:

1103-A-E Based on record review/interview: S25 failed to notify the Licensing Section and other appropriate agencies via email within 24 hours or the next business day of the following critical incident : On 4/7/17, C1's mother called the center and notified S25 that C1 (6 months old) was taken to Children's Hospital on 4/6/17 for a bump and abrasion on the head. Per statement from S25, the mother stated the injury was observed after leaving the center with C1. Per statements from S21, S22 and S23, C1 did not have any incidents/accidents on the day of the alleged incident and no injury was observed on C1. The written notification shall be made on the Licensing Division's Critical Incident Report Form and shall contain all information requested on the form.

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