

## Statement of Deficiencies

### 1711.A.&B.&D.&G.: Child to Staff Ratio

Not Met

1711.A.&B.&D.&G.: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
  2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

#### Finding:

1711.A.B.D.&G.: Based on observations: During arrival in the Center, Specialist observed S1 providing care to C1 and C2, age one, and eleven 2 to 4 year old children. S1 failed to meet the required child to staff ratio for children as one year old children are excluded from averaging when a mixed age group is present. The ratio for one year old children is 7 children to 1 staff. S1 would need one additional staff to meet ratio for the additional six children present in the room. Specialist observed at 9:35am, S2 enter S1's room with a group of five children, including C1, age one. S1 left her classroom of seven 2 to 4 year old children to prepare breakfast in the kitchen area. Specialist observed S2 provide supervision for C1, age one, and eleven 2 to 4 year old children. S2 would need one additional staff present in the room to allow for appropriate child to staff ratio as children under the age of two are excluded from averaging.

### 1713.A.&B.&C.: Supervision

Not Met

1713.A.&B.&C.:

- A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.
- B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G), outdoors, or in vehicles, even momentarily, without staff present.
- C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

#### Finding:

1713.A.&B.: Supervision: Based on observation: Children were not under supervision at all times. Upon arrival at the Center, Specialist walked into a room where there were two 1 year old children and twelve 2 to 4 year old children. At the time Specialist entered the room, S2 stepped out of the room with a 3 year old child. Specialist observed there was no other staff present in the room and providing supervision to thirteen 1 to 4 year old children. Specialist observed S1 come in view from the kitchen area, and enter the room to provide supervision to the children.

### 1721.A.-C.: Continuing Education Training

Not Met

1721.A.-C.: A. Early learning centers shall provide opportunities for continuing education of staff members who are left alone with children, or who have supervisory or disciplinary authority over children.

1. Staff members of early learning centers, excluding foster grandparents, shall obtain a minimum of 12 clock hours of continuing education per center anniversary year.
- B. Staff members of type I, type II and type III centers who are neither left alone with children, nor have supervisory or disciplinary authority over children, shall obtain a minimum of three clock hours of continuing education in job related topics per center's anniversary year.
- C. Continuing education for all types of centers shall be conducted by trainers approved by the department. The department shall keep a registry of approved trainers.

#### Finding:

1721.A.: Continuing Education Training: Based on record review: Copies of certificates of completion or attendance records were not maintained at the center and available for inspection by the department upon request as 2 of 5 staff did not have the required minimum of 12 continuing education training

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hours. This is in addition to the required training from the Department of Health. Specialist reviewed staff files for S3 and S5. S3 would need 2 additional training hours and S5 would need 8 additional training hours to fulfill the required minimum.

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