

Statement of Deficiencies

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Based on record review:

The center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time.
- S11 did not sign out on 04/01/2019, 0404/04/2019 and 04/15/2019.

1707.B.1.&2.: Required Staffing - Staff-in-Charge

Not Met

1707.B.1.&2.: Staff-in-Charge. When the director or director designee is not on the premises due to a temporary absence of less than 11 consecutive business days, or during nighttime care hours, there shall be an individual appointed as staff-in-charge.

1. The staff-in-charge shall be at least age 21.
2. The staff-in-charge shall have the authority to respond to emergencies, inspections, parental concerns, and have access to all required information.

Finding:

1707 - A.1. Based on record review:

The center did not have a qualified Director who is an on-site full time staff person at the center during the day time hours of operation (prior to 9:00 p.m.) and responsible for planning, managing, and controlling the center's daily activities, as well as responding to parental concerns and ensuring that minimum licensing requirements are met. Daily attendance logs for S11 do not document her presence on the early learning center's premises at least 35 hours per week. The staff attendance logs for S11 do not indicate S11 being on premises on 04/12/2019, 04/11/2019, 04/10/2019 and 04/09/2019. On 04/16/2019, S11 was on premises for four hours. On, 04/15/2019, S11 signed in at 7:30am, but did not sign out.

1807.C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807.C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

Finding:

1807.C. Based on record review: A CCCBC-based determination of eligibility for child care purposes from the department was not obtained for O1 and O2 prior to the persons being present at the center or performing services. There was no documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied O1 and O2 on 04/15/2019 at all times while on the center premises.

1915.A.: Health Services - Observation

Not Met

1915.A.: Observation. Upon arrival at the center, the physical condition of each child shall be observed for possible signs of illness, infections, bruises or injuries, and when something is observed, it shall be documented and such documentation shall include an explanation from the parent or child.

Finding:

1915.A. Based on record review: Staff did document observations,when something is observed, noted on children upon arrival to the center. Results including an explanation from parent and/or child were not documented.

2107-B.1.-3.: Field Trip Visual Vehicle Check

Not Met

2107-B.1.-3.: For field trips, each vehicle shall have a visual passenger check and a face-to-name count conducted at all of the following times:

1. prior to leaving center for destination,
2. upon arrival at and prior to departure from each destination, and
3. upon return to center.

Finding:

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2107-B.1.-3. Based on record review:

For the field trip taken on 03/08/2019, there was no documentation that a face-to-name count was not conducted prior to leaving facility for destination, when destination is reached, before departing destination for return to facility, and upon return to facility to ensure that no child was left on the trip.

2109.A.: Non-vehicular Excursions - Parental Authorization

Not Met

2109.A.: Written parental authorization shall be obtained for all non-vehicular excursions. Authorization shall include the name of the child, type and location of the activity, date and signature of the parent, and shall be updated at least annually.

Finding:

2109.A. Based on record review:

There was no documentation of an updated non-vehicular excursion parental authorizations annually for C3. Specialist observed C3 on a non-vehicular excursion during the licensing visit. The date of the last signed authorization is 05/29/2017.
